

## LA PINE CITY PLANNING COMMISSION MEETING AGENDA

Wednesday, February 16, 2011 - 4:00 PM

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items  
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Public Comments for Items not on the Agenda
6. Approval of Planning Commission Meeting Minutes  
January 19, 2011 Meeting Minutes
7. Update on Comprehensive Plan and Zoning Ordinance  
Deborah McMahon, DMC Consulting Inc.  
James Lewis, Foreterra LLC
8. Ordering of Training Aids and the Computer
9. Discussion on the two open positions for the Planning Commission
10. Planning Commissioner Reports and Staff Update
11. Other Matters  
Only those matters properly added to this Agenda under line item No. 4
12. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Planning Commission to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Patti Morgan at (541) 536-1432.

## LA PINE CITY PLANNING COMMISSION MEETING MINUTES

Wednesday, February 16, 2011 - 4:00 PM

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

### 1. Call to Order

Chair John Thomas called the meeting to order at 4:01 pm.

### 2. Establish Quorum

#### Roll Call

Present Were:

Chair John Thomas

Vice Chair Gloria Fleming

Cmsr. Linda Maggard

**Quorum Established**

City Councilor Don Greiner was also at the meeting. Consultants Deborah McMahon and James Lewis attended via phone conference.

### 3. Pledge of Allegiance

John Thomas led the Pledge of Allegiance.

### 4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

11a. Meeting Time

11b. Public Comments for things on the Agenda

### 5. Public Comments for Items not on the Agenda

None

6. Approval of Planning Commission Meeting Minutes  
- January 19, 2011 Meeting Minutes

**A motion was made by Vice Chair Fleming and seconded by Commissioner Maggard to Approve the Meeting Minutes.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	

**Motion passed unanimously.**

00:04:00

7. Update on Comprehensive Plan and Zoning Ordinance  
Deborah McMahon, DMC Consulting Inc.  
James Lewis, Foreterra LLC

Deborah McMahon stated that the DLCD (Dept of Land Conservation & Development) has approved several of the items in the Comprehensive Plan. She said DLCD wanted more information on housing. Ms. McMahon stated that DLCD is concerned that the UGB (Urban Growth Boundary) is too large. She said it would be very strange if certain residents of the City could not receive City services because they were outside the UGB.

Ms. McMahon stated that staff has requested that the Comp Plan review be completed by June 30<sup>th</sup>. She said if they cannot do that the consultants are going to ask for an extension to the Grant so they are not in violation of any of the Grant provisions. Ms. McMahon also said that a letter is being prepared, by staff, regarding the time limit requirement for the Comprehensive Plan due to an overrun.

Deborah McMahon stated that there will be a Work Session on the Zoning Ordinance with the City Council, probably sometime in March.

8. Ordering of Training Aids and the Computer

Deborah McMahon stated she will prepare a list of items for purchase and present it to the City Council for approval. She said she will get it to Chair Thomas in the next couple of days for approval at the next City Council meeting.

9. Discussion on the two open positions for the Planning Commission

Chair Thomas stated there have been advertisements in the local newspapers to attract some applicants for the position. He said both of the positions are resident only positions.

10. Planning Commissioner Reports and Staff Update

Chair Thomas stated that the Ford Foundation group has not yet decided on a project to do.

11. Other Matters

Only those matters properly added to this Agenda under line item No. 4.

11a) Meeting Time

It was discussed that the meeting time for 4:00 pm was set due to the transportation committee meetings starting at 6 pm. However, that committee has been absorbed by the Public Works Department so the 6 pm slot is open.

Chair Thomas brought up getting a plaque or certificate to give to members when their terms expire. Arrangements were made to get a framed certificate to former member Virginia Classen. Vice Chair Fleming offered to prepare the certificate. Former Cmsr Classen will be asked to attend the next Planning Commission meeting, March 16<sup>th</sup>, and be presented with the certificate.

**A motion was made by Cmsr Maggard and seconded by Vice Chair Fleming upon completion of a Planning Commissioner's term they will receive a certificate of achievement from the City and signed by the Mayor and Planning Commissioner Chair.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	

**Motion passed unanimously.**

Councilor Greiner stated that whatever the Commission purchases should be coordinated with the computers, etc., since the new City Hall will have some excellent technology available. It was discussed that software and hardware should probably be coordinated with Little d Technology that handles the City's computer needs.

12. Adjourn

**A motion was made by Vice Chair Fleming and seconded by Commissioner Maggard to Adjourn the Meeting.**

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	

**Motion passed unanimously.**

Chair Thomas adjourned the meeting at 4:44 pm.

---

Chair John Thomas

Attest:

---

City Manager/Recorder Rick Allen