

LA PINE CITY PLANNING COMMISSION MEETING AGENDA

Wednesday October 20, 2010 - 4:00 PM
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

1. Call to Order

Chair John Thomas called the meeting to order at 4:02 pm.

2. Establish Quorum

Roll Call

Present Were:

Chair John Thomas
Vice Chair Gloria Fleming
Cmsr. Linda Maggard

Absent Were:

Cmsr. Dennis Davis
Cmsr. Virginia Classen

Also present were Councilor Don Greiner, Deborah McMahon from DMC Consulting Inc., and James Lewis, Foreterra LLC.

3. Pledge of Allegiance

Administrative Ass't Patti Morgan led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

9a) Review of permits from Deschutes County was added to the agenda.

5. Public Comments for Items not on the Agenda

None

6. Approval of Planning Commission Meeting Minutes

September 15, 2010
September 22, 2010
September 23, 2010

A motion was made by Vice Chair Fleming and seconded by Commissioner Maggard to Approve the Three Meeting Minutes.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	

Motion passed unanimously.

00:03:30

7. Continued Discussion on Zoning Ordinances

Deborah McMahon stated that she received a call from Justin Cutler, Director of the Parks and Rec District and he had some concerns to share with her. She said the following issues were raised:

- He would like a definition for natural areas as opposed to using the term open spaces. She said they could add the word natural spaces in addition to open spaces and then in the definition make them all fit.
- He is in the process of expanding of Rosland Park and is concerned about how the permitting process will go. Ms. McMahon recommended that good things should go through easily. Parks could be made a permitted use in almost all zones and they could avoid the conditional use process unless there is a good reason to keep the conditional use process in certain circumstances.

James Lewis discussed the differences between creating a neighborhood park versus a regional park which would involve heavier usage and more recreational activities. He said for a regional park they would need a site plan and it would also require a conditional use permit.

Deborah McMahon stated that Justin Cutler also had a problem with the 75 foot buffer for campgrounds. She said he felt that was too large a distance. Ms. McMahon said she would like 50 feet. The Commission had consensus to allow a campground with a 50 feet buffer if it did not butt up against a residential property.

Deborah McMahon stated that Justin Cutler also said he would like to see linkages between all the parks. She said the Commission will have some ability, during the site review section, to make provisions for these linkages.

8. Planning Commissioner Reports and Staff Update

None

9. Other Matters

Only those matters properly added to this Agenda under line item No. 4

00:33:00

9a) Review of permits from Deschutes County

Deborah McMahon reviewed the permits, inside the City limits, that had come from Deschutes County during the past month. None of the permits were unusual or required further review.

Ms. McMahon discussed creating the library for the Planning Commission and also purchasing a kiosk computer in City Hall for planning needs. She said she will put together a plan to purchase these items because they are in the

Commission's budget.

00:41:10

Deborah McMahon stated she has been asked, by the City Manager, to put together a letter for a TSP (Transportation Systems Plan) describing what it will take to initiate the TSP process which would require a request for proposal to hire a traffic engineer. At the Planning Commission's request she will add verbage to the code to address how customers are traeated. She also stated they will try to have a checklist Planning Department.

Deborah McMahon also talked about the document, 'Healthy Communities: What Local Governments Can Do to Reduce and Prevent Obesity' and said she would like it to be an attachment to the Comprehensive Plan.

Deborah McMahon stated that the current comprehensive plan map will be cleaned up and made up-to-date. She also said that they will be adding things to the code regarding how the customers are treated per the Commission's desire. Ms. McMahon said they will try to have a checklist planning department.

Ms. McMahon drew some possible 'open space design styles' for the wayside area and discussed various options for them with the Commission.

10. Adjourn

A motion was made by Vice Chair Fleming and seconded by Commissioner Maggard to Adjourn the Meeting.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Chair John Thomas</i>	<i>X</i>	
<i>Vice Chair Gloria Fleming</i>	<i>X</i>	
<i>Commissioner Maggard</i>	<i>X</i>	

Motion passed unanimously.

Chair Thomas adjourned the meeting at 5:55 pm.

Chair John Thomas

Attest:

City Manager/Recorder Rick Allen