

LA PINE CITY COUNCIL MEETING AGENDA

Wednesday, May 13, 2009

Work Session - 4:00 p.m.

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

A. Work Session - 4:00 p.m.

1. Call to Order
2. Roll Call
3. Peter Gutowsky - DCCDD Resort Mapping Presentation
4. Intergovernmental Agreement for Performance of Road Services - Deschutes County
5. Letter to Molly Brown - Bureau of Land Management
6. Business License Ordinance
7. Employee Benefits Policy
8. Stimulus Money Projects and Options
9. City Insurance Renewal
10. Adjourn Work Session

B. Regular Session - 6:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Consent Agenda
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes
 - i. April 22, 2009 - Council Work Session and Regular Session Meeting Minutes
- b. Bills and Invoices
 - i. Approval of Bills
 - ii. Financial Report
 - iii. Approval of Reimbursements
- 6. Intergovernmental Agreement for Performance of Road Services - Deschutes County
- 7. Letter to Molly Brown - Bureau of Land Management
- 8. Resolution No. 2009-004
A resolution establishing the City of La Pine business license fee under Ordinance No. 2007-4.
- 9. Employee Benefits Policy
- 10. Stimulus Money Projects and Options
- 11. City Insurance Renewal
- 12. Resignation of Ginny W. Woodruff
- 13. Other Matters
Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.
- 14. Public Comments for Items not on the Agenda
- 15. Staff Comments
- 16. Council Comments
- 17. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, May 13, 2009

Work Session - 4:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

A. Work Session - 4:00 p.m.

1. Call to Order

The Meeting was called to order at 4:09 pm by Mayor Woodruff.

2. Roll Call

Present Were:

Mayor Ginny Woodruff

Councilor Kitty Shields

Councilor Doug Ward

Councilor Barbara Hedges

Councilor Adele Moilanen

City Attorney Jeremy Green

City Recorder Luana Damerval

Admin Ass't Patricia Morgan

Quorum established.

3. Peter Gutowsky - DCCDD Resort Mapping Presentation

Peter Gutowsky, a Land Use Planner for Deschutes County, announced that Deschutes County had their second meeting regarding the La Pine population forecast and he will pass on a signed report to DMC Consulting and the City of La Pine. Some of the items he also discussed were:

- Making amendments to the Destination Resort Mapping which will involve both taking out land and adding land.
- On approximately July 23rd he will be reporting back to the Board of County Commissioner's with the feedback they have received from their community and governmental meetings.
- Housing Bill 2227 will not permit Destination Resorts to be sited in any area that is served by an irrigation district. BOCC has come out against the Bill in its current form.
- This summer they will be creating a couple of Ordinances regarding Destination Resort Mapping. There is an interest in putting laws in place to make Destination Resorts more accountable for defensible space and water supply issues.

Peter Gutowsky stated, per the Council's request, that he would share the information regarding the Destination Resort Mapping with DMC Consulting and also will be at a future Comp Plan Meeting for the City of La Pine.

00:39:04 (Recording #1 of WS)

4. Intergovernmental Agreement for Performance of Road Services - Deschutes County

City Attorney Green discussed the draft Agreement. He said the City makes it's own independent judgment of when the snow plowing would be needed. The Council had consensus to move the agreement forward to the regular meeting, subject to legal review.

The meeting was temporarily adjourned at 4:58pm and was called back to order at 5:05 pm by Mayor Woodruff.

00:00:25 (Recording #2 of WS)

5. Letter to Molly Brown - Bureau of Land Management

Mayor Woodruff discussed the need for expediting the Sewer District's support letter for the rights to the land from BLM to complete their needed projects. Councilor Shields and Councilor Moilanen recommended that the tone of the letter be changed to be more tactful in communicating with BLM. Council had consensus that City Attorney Green, Luana Damerval, Deborah McMahon of DMC Consulting and also Scott Perkins at the Sewer District will revise the support letter and get it out to BLM as quickly as possible.

00:22:40 (Recording #2 of WS)

6. Business License Ordinance

City Attorney Green proposed that a Work Session be scheduled, in the near future, due to concerns from both the Councilors and the Public regarding the Business License. Mayor Woodruff stated she was opposed to a flat fee for all Business Licenses. Councilor Moilanen stated that the implementation and maintenance of a Business License would probably be a challenge due to limited City staff. The Council had consensus on discussing the Business License during a Work Session scheduled for May 27th and change the start time to 4 pm for that meeting. The Council also had consensus that all Councilors review the Business License Ordinance and submit comments to the City Recorder Damerval and City Attorney Green by May 22nd.

00:34:20 (Recording #2 of WS)

7. Employee Benefits Policy

City Attorney Green read through the Employee Benefits Policy that he had prepared. The Council did not have consensus that medical benefits as well as vacation and sick leave would become available after 90 days from hire date. Councilor Moilanen stated that this Policy was contrary to what is normal in the Public sector and that she could not give consensus to it. City Attorney Green stated that currently it is City policy that vacation and sick leave and also medical benefits do not start until after the completion of the 90 day probationary period. The Council did have consensus on combining sick and vacation benefits into a PTO fund. The Council also agreed to discuss employee retirement benefits as well as the PTO issue at another time. The Council had consensus that adoption of the introductory period and health benefit should be considered at the Regular Meeting.

01:02:55 (Recording #2 of WS)

The Council had consensus to move items #8 and #9 to the Regular Session due to time constraints.

8. Stimulus Money Projects and Options
Moved to Regular Session

9. City Insurance Renewal
Moved to Regular Session

10. Adjourn Work Session

Meeting was adjourned at 6:09 pm by Mayor Woodruff.

Mayor Pro Tem Kitty Shields

Attest:

City Recorder Luana Damerval

LA PINE CITY COUNCIL MEETING MINUTES

Wednesday, May 13, 2009

Regular Session - 6:00 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

B. Regular Session - 6:00 p.m.

1. Call to Order

The meeting was called to order at 6:15 pm by Mayor Woodruff.

2. Establish Quorum

Present Were:

Mayor Ginny Woodruff

Councilor Kitty Shields

Councilor Doug Ward

Councilor Barbara Hedges

Councilor Adele Moilanen

City Attorney Jeremy Green

City Recorder Luana Damerval

Admin Ass't Patricia Morgan

Quorum established.

3. Pledge of Allegiance

City Attorney Green led the Pledge of Allegiance.

4. Added Agenda Items

Any matters added to the agenda at this time will be discussed during the "Other Matters" portion of this Agenda.

00:00:55

5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

a. Approval of Minutes

- i. April 22, 2009 - Council Work Session and Regular Session Meeting Minutes

b. Bills and Invoices

- i. Approval of Bills
- ii. Financial Report
- iii. Approval of Reimbursements

A motion was made by Councilor Hedges and seconded by Mayor Woodruff to approve the Consent Agenda as presented.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	

Motion passed unanimously.

00:02:40

6. Intergovernmental Agreement for Performance of Road Services - Deschutes County

A motion was made by Councilor Moilanen and seconded by Councilor Ward to approve the IGA for Performance of Road Service with Deschutes County subject to legal revision, and for Mayor Pro Tem Kitty Shields to sign the revised IGA.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	

Motion passed unanimously.

00:04:25

7. Letter to Molly Brown - Bureau of Land Management

Councilor Shields stated that during the Work Session the Council had consensus to draft a support letter to go out to BLM.

A motion was made by Councilor Shields and seconded by Councilor Moilanen to draft a letter of support to be sent to BLM.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	

Motion passed unanimously.

00:05:01

8. Resolution No. 2009-004

A Resolution establishing the City of La Pine Business License Fee under Ordinance No. 2007-4.

Councilors agreed to submit their written comments regarding the business license to City Attorney Green and City Recorder Damerval no later than May 22nd. They also agreed to review the fee schedule Resolution at the Work Session scheduled for May 27th.

00:05:42

9. Employee Benefits Policy

A motion was made by Councilor Shields and seconded by Councilor Ward to approve an employee introductory period of 90 days with medical insurance benefits to become effective the first day of the following month.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	

Motion passed unanimously.

The Council agreed to address other employee benefit issues at a later meeting.

00:06:45

10. Stimulus Money Projects and Options

City Recorder Damerval discussed the various City projects available for stimulus monies.

A motion was made by Councilor Ward and seconded by Councilor Hedges to direct City Recorder Damerval to apply for the Small Cities Economic Stimulus Package for dust abatement for all City dedicated roads.

<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	

Motion passed unanimously.

00:11:38

11. City Insurance Renewal

The City received two proposals. One from the La Pine Insurance Center and one from Lumberman’s Insurance & Financial Services.

A motion was made by Councilor Hedges and seconded by Councilor Shields to appoint La Pine Insurance Center as Agent of Record effective at time of renewal of policies, July 1, 2009.		
<i>Vote as follows:</i>	<i>AYE</i>	<i>NAY</i>
<i>Mayor Ginny Woodruff</i>	<i>X</i>	
<i>Councilor Kitty Shields</i>	<i>X</i>	
<i>Councilor Doug Ward</i>	<i>X</i>	
<i>Councilor Barbara Hedges</i>	<i>X</i>	
<i>Councilor Adele Moilanen</i>	<i>X</i>	
Motion passed unanimously.		

00:16:40

12. Resignation of Ginny Woodruff

Mayor Woodruff passed out and read from a letter she had written regarding her reasons for resigning. The Council expressed their appreciation for Mayor Woodruff’s diligence in serving the City of La Pine.

00:19:44

13. Other Matters

Only those matters properly added to this Agenda under line item No. 4 will be discussed at this time.

14. Public Comments for Items not on the Agenda

Art Uecker, President of the Chamber of Commerce, discussed the fund raising activities for the Ford Foundation projects. He said one of these activities will be a \$25,000 fishing derby on July 11th at East Lake.

Dan Varco, PO Box 616, asked about non City residents being on the City Council. Mayor Woodruff stated that the State of Oregon mandates that Councilors must live within the City limits.

John Taylor, 51375 Riverland, spoke about the Mass Gathering Ordinance. He also said the Golf Tournament was successful.

00:24:00

15. Staff Comments

City Recorder Damerval stated that the three scheduled Budget Meetings will start at 6 pm not 5:30

pm. Administrative Assistant Morgan stated that Bob Hubbard wanted to inform the City Council of the Memorial Service at the La Pine Cemetery scheduled for May 25th starting at 11:00 a.m.

16. Council Comments

Councilor Ward discussed the various projects going in at the Industrial Park. Councilor Moilanen stated she will be attending a meeting regarding the new transportation bill, Bill 3379, and she will also discuss La Pine's needs at the meeting.

Councilor Shields stated that the bio-mass company, Bio-Green Energy Company, is requesting approval from the City. She said they will have to answer a lot of questions and provide more information to the City.

17. Adjourn

The meeting was adjourned at 7:13 pm by Mayor Woodruff.

Mayor Pro Tem Kitty Shields

Attest:

City Recorder Luana Damerval