

LA PINE CITY COUNCIL WORK SESSION MEETING AGENDA

Wednesday, February 4, 2009 - 3:30 p.m.

51340 Highway 97, La Pine, Oregon 97739

South County Building Meeting Room

1. Call to Order
2. Roll Call
3. City Manager Search and City Staffing Needs
The City Council will discuss whether to commence the search for a City Manager. In addition, the City Council will discuss the City's current staffing needs.
4. Adjourn Work Session

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday, February 4, 2009

51340 Highway 97, La Pine, Oregon 97739

1. Call to Order

The Work Session was called to order at 3:34 p.m. by Mayor Woodruff.

2. Roll Call

Present were:

Mayor Ginny Woodruff
Councilor Kitty Shields
Councilor Doug Ward
Councilor Barbara Hedges
City Attorney Jeremy Green
City Recorder Luana Damerval

Councilor Mulenex was absent by pre-arrangement.

Quorum established.

3. City Manager Search and City Staffing Needs

The City Council will discuss whether to commence the search for a City Manager. In addition, the City Council will discuss the City's current staffing needs.

Mayor Woodruff reported that the Council decided at the Dec. 10, 2008 meeting to wait for a full Council before having this discussion.

It was determined by the Council that a City Manager is not needed at this time. Hiring a part time clerk was suggested, to give the City Recorder more time to pick up the slack. There was more discussion by the Council about outsourcing the bookkeeping. Consensus was to investigate the costs of outsourcing, scope of work and bring the information back to the Council. Mayor Woodruff will work with City Recorder Damerval on this.

Consensus from the Council is to advertise for a City Clerk from Feb. 9 through Feb. 18. We will schedule interviews with a small committee consisting of Mayor Woodruff, Councilor Hedges and City Recorder Damerval. The position will pay \$11.00 - \$13.00/hr. 20-25 hr., depending on experience, 20-25 weekly hrs. with no benefits.

City Attorney Green updated the Council on the Comprehensive Plan Management Services and made suggestions to the process. Consensus of the Council is to have City Attorney start the process tomorrow and finish the informal bid by Wed. Feb. 11 at noon.

4. Adjourn Work Session

The Work Session was adjourned at 4:32 p.m. by Mayor Woodruff.

Mayor Ginny Woodruff

attest:

City Recorder Luana Damerval