

# LA PINE CITY COUNCIL MEETING AGENDA

Wednesday January 28, 2009 - 5:00 p.m.  
51340 Highway 97, La Pine, Oregon 97739  
South County Building Meeting Room

## A. Work Session-5:00 p.m.

1. Call to Order
2. Roll Call
3. Letter to Deschutes County Regarding Affordable Housing Project
4. Tourism Committee
5. Adjourn Work Session

## B. Regular Session – 6:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items  
Any matters added to the agenda at this time will be discussed during the “Other Matters” portion of this Agenda.
5. Consent Agenda  
Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.
6. Appointment of 2009-2010 Budget Officer
7. Approval of 2007-2008 Draft Audit Report  
  
Candi Fronk, Harrigan Price Fronk & Co., LLP
8. Historical Presentation  
  
Pat Kliewer
9. Request for Permission to Hold Fundraiser Inside City Limits  
  
Kaleb Mormance

10. Council Committee Appointments  
Central Oregon Area Commission on Transportation (COACT)  
Central Oregon Cities Organization (COCO)  
Central Oregon Intergovernmental Council (COIC)  
La Pine Industrial Group, Inc. (LIGI)  
Small Cities Network (SCN)  
Wickiup Junction Steering Committee (WJSC)  
Transportation Advisory Group (TAG)  
La Pine Water District  
La Pine Sewer District  
La Pine Chamber of Commerce
11. Other matters  
Only those matters properly added to this Agenda under line item No. 4
12. Public Comments for Items not on the Agenda
13. Staff Comments
14. Council Comments
15. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

# LA PINE CITY COUNCIL WORK SESSION MINUTES

Wednesday January 28, 2009

51340 Highway 97, La Pine, Oregon 97739

## A. Work Session - 5:00 p.m.

### 1. Call to Order

The Work Session was called to order at 5:05 pm by Mayor Woodruff.

### 2. Roll Call

Present were:

Mayor Ginny Woodruff

Councilor Kitty Shields

Councilor Doug Ward

Councilor Barbara Hedges

City Attorney Jeremy Green

City Recorder Luana Damerval

Councilor Ken Mullen was absent by pre-arrangement.

Quorum established.

00:00:41

### 3. Letter to Deschutes County Regarding Affordable Housing Project

The County had requested a financial contribution towards the Sr. Affordable Housing project from the City of La Pine. There was a small adjustment in the wording of the City's response letter. It was requested to be placed on the added agenda item at the following meeting for approval.

00:09:14

### 4. Tourism Committee

There was consideration of re-writing Resolution #2008-005. Councilor Shields stated her concerns of the Resolution sounding like the committee was to be a tourism department. There was discussion between the committee and the Council. Chairman Uecker stated his concerns of how the process could be made easier. He also recommended changing terms and staggering them.

The Council gave City Attorney Jeremy Green authority to change the Resolution and confer with Chairman Art Uecker to make the process go easier and quicker. A deadline for receipt of properly filled-out applications also needs to be firmly established. For receipt Consensus of the Council was for City Recorder Damerval to publicize the applications.

### 5. Adjourn Work Session

The meeting was adjourned at 6 p.m. by Mayor Woodruff.

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Mayor Ginny Woodruff  
attest:

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City Recorder Luana Damerval

**LA PINE CITY COUNCIL MEETING MINUTES**

**Wednesday January 28, 2009**

51340 Highway 97, La Pine, Oregon 97739

**B. Regular Session – 6:00 p.m.**

**1. Call to Order**

The meeting was called to order by Mayor Woodruff at 6:06 p.m.

**2. Establish Quorum**

Present were:

- Mayor Ginny Woodruff
- Councilor Kitty Shields
- Councilor Doug Ward
- Councilor Barbara Hedges
- City Attorney Jeremy Green
- City Recorder Luana Damerval

Councilor Ken Mulenex was absent by pre-arrangement.

Quorum established.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by City Recorder Luana Damerval.

**4. Added Agenda Items**

Item #11 added item is the letter to Deschutes County.

Agenda item changes - #9 moved to #7, #7 to #8, #8 to #9.

**5. Consent Agenda**

None.

00:03:01

**6. Appointment of 2009-2010 Budget Officer**

*A motion was made by Councilor Shields to appoint Ken Kendall as the 2009-2010 Budget Officer. It was seconded by Councilor Ward.*

*Vote as follows:*

- Mayor Woodruff            aye*
- Councilor Shields        aye*
- Councilor Ward            aye*
- Councilor Hedges        aye*

*Motion passed.*

00:04:08

**7. Request for Permission to Hold Fundraiser Inside City Limits**

Kaleb Mormance of La Pine Jr. High School requested permission from the Council to hold fundraisers in order to raise money for a skate park. The Council recommended that he call Tony DeBone with the La Pine Parks & Recreation District, and also commended him for coming to the Council and going through the process.

00:09:00

**8. Approval of 2007-2008 Draft Audit Report**

Candi Fronk of Harrigan Price Fronk & Co., LLP gave a brief review of the report.

*A motion was made by councilor Ward to approve the fiscal year 2007-2008 report. it was seconded by Councilor Hedges.*

*Vote as follows:*

*Mayor Woodruff        aye*

*Councilor Shields     aye*

*Councilor Ward        aye*

*Councilor Hedges     aye*

*Motion passed.*

00:28:22

**9. Historical Presentation**

Pat Kliewer gave an update on the Historical Preservation program she has been doing. A grant is available every year for historical programs by the National Parks Service. She is thinking of applying again for Comp. Plan Goal #5. The first steps of Goal #5 are ID and Inventory. She suggested getting the Preservation Code written and then the City can see about preserving properties. She will also be teaching classes on understanding Townships and Ranges on maps.

01:04:30

**10. Council Committee Appointments**

- Central Oregon Area Commission on Transportation (COACT)
- Central Oregon Cities Organization (COCO)
- Central Oregon Intergovernmental Council (COIC)
- La Pine Industrial Group, Inc. (LIGI)
- Small Cities Network (SCN)
- Wickiup Junction Steering Committee (WJSC)
- Transportation Advisory Group (TAG)
- La Pine Water District
- La Pine Sewer District
- La Pine Chamber of Commerce

Discussion led to the following appointments.

Councilor Hedges- COIC alt. and SCN alt.

Councilor Ward- LIGI, Water & Sewer alt, COACT alt.

Councilor Shields-Water & Sewer.

Mayor Woodruff-COIC and SCN.

Councilor Mulenex-COACT & Rail, WJSC, TAG and COCO.

City Recorder Damerval-LIGI alt.

*A motion to approve these committee appointments as outlined and discussed was made by Councilor Shields. It was seconded by Councilor Ward.*

*Vote as follows:*

*Mayor Woodruff      aye*  
*Councilor Shields    aye*  
*Councilor Ward       aye*  
*Councilor Hedges     aye*

*Motion passed.*

2

01:22:40

**11. Other matters**

**Letter to Deschutes County** (from previous Work Session)

*A motion to approve the letter to Dave Kanner with revisions regarding the Sr. Affordable Project Development Funding request was made by Councilor Ward. It was seconded by Councilor Hedges.*

*Vote as follows:*

*Mayor Woodruff      aye*  
*Councilor Shields    aye*  
*Councilor Ward       aye*  
*Councilor Hedges     aye*

*Motion passed.*

01:24:10

**12. Public Comments for Items not on the Agenda**

Gloria Fleming- 50662 Deer Forest Drive - reported that a lady at the Prairie House was turning 100. She thought the City would like to send her a card.

01:26:40

**13. Staff Comments**

City Recorder Damerval reported on the amount of homes foreclosed on or in the process of inside the Water & Sewer District.

01:27:35

**14. Council Comments**

The next Work Session will be to discuss staffing, and this will take place at 3:30-4:30 before the City/County Work Session from 5-7 pm at Midstate meeting room.

**15. Adjourn**

*A motion was made by Councilor Ward to adjourn. It was seconded by Councilor Shields. The meeting was adjourned at 7:35 p.m.*

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Mayor Ginny Woodruff

attest:

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City Recorder Luana Damerval

