

LA PINE CITY COUNCIL MEETING AGENDA

Monday, December 22, 2008 - 6:00 p.m.
51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

 - a. Approval of Minutes
 - i. December 10, 2008 - City Council Work Session and Regular Session
 - b. Bills and Invoices
 - i. Reimbursements
6. Snow Plowing Policy

Mayor, Ginny M. Woodruff
7. Qwest Ordinance No. 2008-03

An ordinance granting Qwest Corporation (“Qwest”) the right and privilege to provide and operate a general communications business within the City of La Pine (“City”), and to place, erect, lay, maintain, and operate in, upon, over, and under the public streets, alleys, avenues, thoroughfares, highways, places, and grounds within City, poles, wires, and other appliances and conductors for all telephone and other communication purposes; and declaring an emergency.

City Attorney, Jeremy M. Green
8. Planning Commission Ordinance No. 2008-04

An ordinance changing the composition of the planning commission established under Ordinance No. 2008-02.

City Attorney, Jeremy M. Green
9. City Priorities and Goals for 2009

City Council and Staff
10. 2008 City Accomplishments – A Year in Review

Mayor, Ginny M. Woodruff

11. Public Comments for Items not on the Agenda
12. Staff Comments
13. Council Comments
14. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meeting is subject to cancellation without notice. The meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana K. Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING AGENDA

Monday, December 22, 2008

1. Call to Order

The meeting was called to order by Mayor Ginny Woodruff at 6:05 pm.

2. Establish Quorum

Present were:

Mayor Ginny Woodruff

Councilor Kitty Shields

City Attorney Jeremy Green

City Recorder Luana Damerval

Councilor Wayne Barber was absent by pre-arrangement.

Quorum established.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor Shields.

4. Added Agenda Items

None.

5. Consent Agenda

a. Approval of Minutes

i. December 10, 2008 - City Council Work Session and Regular Session

b. Bills and Invoices

i. Reimbursements

A motion was made by Councilor Shields to approve the Consent Agenda as presented.

Vote as follows:

Mayor Woodruff aye

Councilor Shields aye

Motion passed.

00:02:15

6. Snow Plowing Policy

Mayor Ginny Woodruff

The City has received recommendations and policies are being reviewed. Mayor Woodruff requested a motion to appoint Mayor Woodruff as procurement officer to get new bids with a \$5,000 threshold.

The City anticipates getting back to full discussion on the Snow Plow Policy in January 2009.

Public Comment:

None.

The following motion was made by Councilor Shields.

In the interim, Council is interested in contracting with a few contractors to remove snow from streets the City considers a priority for the safety and general welfare of the citizens of La Pine, and to designate mayor Woodruff as the Chief Procurement Officer for the purposes of our Public Contracting Ordinance, and as Chief Procurement Officer, she will obtain competitive quotes from contractors and ultimately determine which contractors are most suitable and qualified to perform the snow removal services. Upon selection, she will sign on behalf of the City agreements for snow removal with the selected contractors.

Vote as follows:

<i>Mayor Woodruff</i>	<i>aye</i>
<i>Councilor Shields</i>	<i>aye</i>

Motion passed.

00:14:00

7. Qwest Ordinance No. 2008-03

An ordinance granting Qwest Corporation (“Qwest”) the right and privilege to provide and operate a general communications business within the City of La Pine (“City”), and to place, erect, lay, maintain, and operate in, upon, over, and under the public streets, alleys, avenues, thoroughfares, highways, places, and grounds within City, poles, wires, and other appliances and conductors for all telephone and other communication purposes; and declaring an emergency.

City Attorney, Jeremy M. Green gave a brief update on this Ordinance.

Public Comment:

None.

There was no request from the Council to read this Ordinance in full. It was read by title only by City Recorder Damerval.

A motion was made by Councilor Shields to adopt Ordinance #2008-03 effective immediately.

Roll call vote as follows:

<i>Mayor Woodruff</i>	<i>aye</i>
<i>Councilor Shields</i>	<i>aye</i>

Motion passed.

00:19:11

8. Planning Commission Ordinance No. 2008-04

An ordinance changing the composition of the planning commission established under Ordinance No. 2008-02.

City Attorney, Jeremy Green gave an update on this Ordinance.

Public Comment:

Dan Varcoe , area resident - he checked with the Cities of Sisters, Redmond and Winston, and they have 7 members on their Planning Commission. He feels having 7 members would be better than the 5 the City is proposing.

Doug Ward , Councilor Elect– he stated that with his past experience with committees like this, the more people you have, the less work gets done. He added that going from 7 to 5 members will get more done in half the time.

There was no request from the Council to read this Ordinance in full. It was read by title only by City Recorder Damerval.

A motion was made by Councilor Shields to adopt Ordinance #2008-04, an ordinance changing the composition of the planning commission established under Ordinance No. 2008-02, to become effective Jan. 21, 2009.
Roll call vote as follows:
Mayor Woodruff aye
Councilor Shields aye
Motion passed.

00:23:54

9. City Priorities and Goals for 2009

City Council and Staff

The Council and staff stated their ideas of high priority projects that will be carried forward into 2009 to the new Council.

Councilor Kitty Shields feels the Business License and the Charter are important.

City Recorder Luana Damerval mentioned the Wickiup Junction interchange and traffic signal and a Disaster Plan for the City.

Mayor Woodruff listed the Snow Plow Policy and Comprehensive Plan, with the Transportation Services Plan & Zoning Ordinance to follow. She added a review of the Road Maintenance Policy.

City Attorney Jeremy Green stated that getting our house in order such as our Manual, Business License and things on our list are items he would like to completed in the next year.

Public Comment:

None.

Council consensus acknowledged that the priorities and goals list for 2009 be continued and moved forward.

Staff is to list in an organized format to keep the Council and Staff on track.

00:33:30

10. 2008 City Accomplishments – A Year in Review

Mayor Ginny Woodruff gave a statement on the goals reached by the City in 2008. The City has enacted many policies and procedures for the framework of City operations, and has completed major projects, and has others well under way, that position the City to assemble the building blocks for the foundation and vision of the City of La Pine. Included in this list are:

Strategic Plan – funded by the Rural Community Assistance Corp. - completed.

Historical Inventory – funded by a Certified Local Government Grant.

Technical Assistance - grant writing that was provided by Central Oregon Intergovernmental Council for the Fiscal Impact Study (\$9,000) and the Comprehensive Plan (\$90,000). They were both awarded by Dept. of Land Conservation and Development. – completed.

Fiscal Impact Study - completed.

Qwest Franchise – extraordinary agreement negotiated by our City Attorney. – completed.

Road Maintenance – upgrade of dirt/gravel roads in the Cagle Subdivision

\$50,000 start-up loan from the State of Oregon – Paid in full

Comprehensive Plan – Project 242 – Launch meeting was held on Dec. 18, 2008.

As we move forward into the New Year, the Council will work to improve citizen involvement, awareness and participation, provide leadership speaking with one voice and continue to advocate for the City.

Councilor Shields gave the following list of thank you's for 2008.

Volunteers

Swede Barber
Jim & Gloria Fleming
Randy Rhoades
Linda Maggard
Karen Sillman
Ken Kendall
The Budget Committee
The Tourism Committee
Leon Shields
Vicki Mulenex
The Chamber of Commerce
The Sr. Center
Midstate Electric

Government entities

Deschutes County
ODOT

Public Comment:

None.

00:40:40

11. Public Comments for Items not on the Agenda

None.

12. Staff Comments

None.

13. Council Comments

Mayor Woodruff thanked Rob Roy for attending tonight as the City supports the Low Income Senior Housing Project

Mayor Woodruff also thanked Councilor Wayne Barber for his time on the Council. He is a good enthusiastic Councilor and we appreciate Wayne for the time he was able to serve.

Our next meeting is changed from Jan. 14, to Jan. 7, 2009 to swear in the new Councilors. There will probably be a Work Session between the Jan. meetings.

14. Adjourn

The meeting was adjourned by Mayor Ginny Woodruff at 6:49 pm.

Mayor Ginny Woodruff

Date

Attest:

City Recorder Luana Damerval