

# LA PINE CITY COUNCIL MEETING AGENDA

October 22, 2008

51340 Highway 97, La Pine, Oregon 97739  
South County Building Meeting Room

## A. Work Session – 5:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Staff Report, Memorandum, and Meeting Agenda
5. City Council Rules and Procedures
6. Ordinance to establish ordinances
7. City Priority Projects
8. Adjourn Work Session

## B. Regular Session – 6:00 p.m.

1. Call to Order
2. Added Agenda Items
3. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

  - a. Bills and Invoices
    - i. Reimbursements
4. Comprehensive Planning Update
  - a. Status on Progress
    - i. Citizen Participation and Meeting Schedule
    - ii. Scope of Work
    - iii. Historic Inventory Project Outline
  - b. Grant Amendment
  - c. Planning Commission Application Deadline
  - d. Comp Plan Training Proposal
  - e. Budget status
5. Chamber of Commerce 2008-09 TRT Agreement
6. Qwest Franchise Agreement
7. Administrative Updates
  - a. Pacific Crest Affordable Housing Project
  - b. Oregon 150
  - c. Others
8. Public Comments for Items not on the Agenda
9. Staff Comments
10. Council Comments
11. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

# LA PINE CITY COUNCIL MEETING MINUTES

October 22, 2008

## A. Work Session – 5:00 p.m.

### 1. Call to Order

The Work Session was called to order by Mayor Woodruff at 5:07 pm.

### 2. Establish Quorum

Present were:

Mayor Ginny Woodruff

Councilor Kitty Shields

City Attorney Jeremy Green

City Recorder Luana Damerval

Councilor Wayne Barber was excused by prior arrangements due to illness.

City Manager Christine Nelson was absent by arrangement.

Quorum established.

### 3. Pledge of Allegiance

The Pledge of allegiance was led by City Recorder Damerval

00:01:44

### 4. Staff Report, Memorandum, and Meeting Agenda

These items were discussed by the Council, and consensus was to move them to tonight's agenda for adoption.

00:15:35

### 5. City Council Rules and Procedures

These will replace the old Rules and Procedures dated May 9, 2007.

Consensus was to have City Attorney Green repeal the Rules & Procedures from May 9, 2007, and put on our Nov. 12, 2008 meeting with approved provisions.

00:33:55

### 6. Ordinance to establish ordinances

With suggestions from staff and Council, the Ordinance will be put on the Nov. 12, 2008 agenda for passage.

00:39:30

### 7. City Priority Projects

City Attorney Green went over these items. Consensus was for City Attorney Green to proceed with the Business License project.

A Work Session is to be scheduled to go over those documents.

There was discussion to cancel the last meeting in November, because of the Holidays, and schedule up a Work Session for the week of Nov. 17 instead.

Councilor Shields reported that a citizen comment was made about the traffic light at Hwy. 97 & First St. was no longer of such a great importance, regarding Economic Development, as there were fewer traffic counts. City Manager Nelson had given that report at the last Chamber meeting.

### 8. Adjourn Work Session

A motion to adjourn was made by Councilor Shields. It was seconded by Mayor Woodruff. All ayes.

The Work Session was adjourned at 6:10 pm by Mayor Woodruff.

# MEETING

## B. Regular Session – 6:00 p.m.

### 1. Call to Order

The meeting was called to order by Mayor Woodruff at 6:12 pm.

Present were:

Mayor Ginny Woodruff  
Councilor Kitty Shields  
City Attorney Jeremy Green  
City Recorder Luana Damerval

Councilor Wayne Barber was excused by prior arrangements due to illness.

City Manager Christine Nelson was absent by arrangement.

Quorum established.

### 2. Added Agenda Items

Item #4 will be tabled and replaced with Staff Report and Memorandum

Item #7 will become Staff Comments

### 3. Consent Agenda

#### a. Bills and Invoices

##### i. Reimbursements

***A motion was made by Councilor Shields to approve the Consent Agenda as presented.***

***It was seconded by Mayor Woodruff.***

***Vote as follows:***

***Mayor Woodruff                      aye***

***Councilor Shields                      aye***

***Motion passed.***

00:04:20

### 4. Comprehensive Planning Update Staff Report and Memorandum

***A motion was made by Councilor Shields requesting City Attorney Green to revise the staff report and the body of the memorandum as discussed at the Work Session for approval pending revision.***

***It was seconded by Mayor Woodruff.***

***Vote as follows:***

***Mayor Woodruff                      aye***

***Councilor Shields                      aye***

***Motion passed.***

00:07:38

### 5. Chamber of Commerce 2008-09 TRT Agreement

City Attorney Green asked that the Council approve the agreement subject to any legal revisions after discussions with the Chamber.

Rose Alsbury of the Chamber had some concerns about the agreement.

***A motion was made by Councilor Shields to accept the agreement subject to legal review and authorize the City Attorney to work directly with Rose Alsbury of the Chamber for the 2008-2009 TRT Agreement.***

***It was seconded by Mayor Woodruff.***

***Mayor Woodruff                      aye***

***Councilor Shields                      aye***

***Motion passed.***

Council directed the City Attorney to work with the Rodeo Assoc. and the High Lakes Car Club ahead of time, as he sees fit.

**Public Comment on this item:**

Doug Ward – 52657 Pine Drive

Stated the reporting for the TRT funds need to be made as easy as possible.

00:15:06

**6. Qwest Franchise Agreement**

City Attorney Green went over some items and asked for formal approval of the changes. He received this from the Council. It will go onto the Nov. 12 agenda for Reading and approval.

**Public Comment on this item:**

John Taylor-51375 Riverland

Asked if there was anything in the agreement precluding the City from applying for funds.

7. Administrative Updates – TABLED

00:26:10

**7. Public Comments for Items not on the Agenda**

Vern Walter – 51801 Dorrence Meadow Rd.

He gave an update of the Chamber activity for the month of Sept. He also gave the Cemetery Committee report, on projects that have been done.

John Taylor – 51375 Riverland

He reported on the Lyons Club doing the Veterans Day tribute for Veteran's Day. Also, regarding the Hwy 97 & First St. light-ODOT is going to contract the study for that intersection. Crescent and Gilchrist received a grant to do a downtown development. Also Huntington/Burgess light is going to bid on Nov. 4, to be done by the County. He also had some questions regarding the Cemetery, and will meet with Vern Walter for that information.

Rose Alsbury – Chamber of Commerce

The Chamber will be hosting the Comp. Plan kick-off event, supply the food, coffee, etc.

00:36:20

**8. Staff Comments**

- City Recorder Damerval reported that the Comp. Plan kick-off event sign was up, thanking Randy Rhoades for his help.
- The postcard mailings went out today, thanking Linda Maggard for her help.
- She asked the Council for consideration of a pay raise, as nothing was decided from the review that took place on 9-30-08.

**9. Council Comments**

- Councilor Shields requested the pay raise for City Recorder Damerval be placed on the Nov. 12 agenda.
- Mayor Woodruff read a statement of support for the La Pine Rural Fire Dept. and the La Pine Park and Recreation District, with the Council consent.

10. **Adjourn**

*A motion to adjourn was made by Councilor Shields to adjourn.*

*It was seconded by Mayor Woodruff.*

*All ayes.*

Meeting adjourned at 6:54 pm.

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Mayor Ginny Woodruff

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Date

Attest:

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City Recorder Luana Damerval