

LA PINE CITY COUNCIL MEETING AGENDA

September 24, 2008

51340 Highway 97, La Pine, Oregon 97739

South County Building – Meeting Room

A. Work Session – 5:00 p.m.

1. Call to Order
2. Tourism Committee – City Council Expectations
3. Street Snow Removal Standards
4. Agenda and Staff Report – Forms and Preparation
5. Adjourn

B. Regular Session – 6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

 - a. Approval of Minutes
 - i. September 8, 2008 – City Council Work Session
 - ii. September 10, 2008 – City Council Work Session and Regular Session
 - b. Bills and Invoices
 - i. Reimbursements
4. Fiscal Impact Analysis Presentation – DJ Heffernan, Angelo Planning Group, Inc.

Citizen input concerning the land use alternatives and cost/revenue assumptions is requested and encouraged.
5. Silver Star Banner Day Presentation and Proclamation – Jim Fleming
6. Administrative Updates
7. Public Comments for Items not on the Agenda
8. Staff Comments
9. Council Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING MINUTES

September 24, 2008

51340 Highway 97, La Pine, Oregon 97739

A. Work Session – 5:00 p.m.

1. Call to Order

The work session was called to order at 5:11 pm by Mayor Bob Dee.

Present were:

Mayor Bob Dee
Councilor Kitty Shields
Councilor Ginny Woodruff
Councilor Wayne Barber
City Attorney Jeremy Green
City Manager Christine Nelson
City Recorder Luana Damerval

Quorum established.

2. Tourism Committee – City Council Expectations

Discussion of the Council took place regarding concern about possible confusion and expectations of the Tourism Committee.

Council is looking for a streamlined process for the set-aside money. City Attorney Jeremy Green suggested setting parameters by a Resolution.

00:37:10

Council consensus was for City Manager Nelson to discuss with the TRT Committee to do tracking (the feedback loop), simplify the process, specific targeting for events vs. set aside fund, facilities, etc.

00:37:48

3. Street Snow Removal Standards

City Manager Nelson advised the County and ODOT have reviewed the plan. There were questions on the snow removal procedures listed. It was noted that some work still needs to get done on the ditches, which is scheduled for this fall after it rains.

City Manager Nelson asked for a motion to adopt this policy as amended. This motion will be added to the regular meeting agenda.

The BOCC/Council meeting agenda was discussed briefly.

00:49:20

4. Agenda and Staff Report – Forms and Preparation

Councilor Woodruff made some suggestions for the form and explained what it would cover and why.

The Staff Report format will be used for discussion of larger on-going projects or to summarize an issue.

The Memorandum format will be used for of notification of upcoming items.

City Manager Nelson feels we need a written policy on where items are place on an agenda, and how they are placed on an agenda. Councilor Woodruff will work on this form with City Manager Nelson.

5. Adjourn

The work session was adjourned at 6:13 pm by Mayor Bob Dee.

B. Regular Session – 6:00 p.m.

1. Call to Order

The meeting was called to order at 6:20 pm by Mayor Bob Dee.

Present were:

Mayor Bob Dee
Councilor Kitty Shields
Councilor Ginny Woodruff
Councilor Wayne Barber
City Attorney Jeremy Green
City Manager Christine Nelson
City Recorder Luana Damerval

Quorum established.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Citizen John Taylor.

00:01:10

3. Consent Agenda

- a. Approval of Minutes
 - i. September 8, 2008 – City Council Work Session
 - ii. September 10, 2008 – City Council Work Session and Regular Session
- b. Bills and Invoices
 - i. Reimbursements

Corrections to the Sept. 10, 2008 minutes consist of a spelling error on a name on 6b. Also adding the wording “agreement” after guidelines in #8.

A motion was made by Councilor Shields to accept the Consent Agenda with the noted changes to the minutes.

It was seconded by Councilor Barber.

Vote recorded as follows:

<i>Mayor Dee</i>	<i>AYE</i>
<i>Councilor Shields</i>	<i>AYE</i>
<i>Councilor Woodruff</i>	<i>AYE</i>
<i>Councilor Barber</i>	<i>AYE</i>

Motion passed unanimously.

00:03:55

4. Fiscal Impact Analysis Presentation – DJ Heffernan, Angelo Planning Group, Inc.

Citizen input concerning the land use alternatives and cost/revenue assumptions is requested and encouraged.

D.J. Heffernan of Angelo Planning Group reviewed the information of the population and housing analysis for the City of La Pine. He provided information making relative comparisons, keeping in mind that the numbers are only best guesses. Many questions were asked by the audience and the Councilors.

01:09:55

5. **Silver Star Banner Day Presentation and Proclamation – Jim Fleming**

Veteran Jim Fleming of the VFW post 7242 asked the Council to adopt May 1, 2009 as Silver Star Banner Day to honor and remember all veterans, past, present and future.

Citizen input for this item:

None.

A motion was made by Councilor Woodruff to approve the proclamation for the Silver Star Banner Day City Proclamation.

It was seconded by Councilor Shields.

Vote recorded as follows:

Mayor Dee AYE

Councilor Shields AYE

Councilor Woodruff AYE

Councilor Barber AYE

Motion passed unanimously.

Added agenda items:

01:13:50

6. **Planning Commission Training**

City Manager Nelson asked for training for the future Planning Commission. She passed around an option sheet for pricing by John Anderson, one of the Consultants from the Comp. Plan. This would be a 1-2 day training. There will also be supplemental training available from Oct thru June of next year.

City Manager Nelson will get more information with dates and alternatives for the next meeting.

01:24:40

7. **Liquor License Application**

A liquor license application was presented to the Council for approval by La Pine Frontier Days October Fest.

A motion was made by Councilor shields to approve the temporary Liquor License application for the La Pine Frontier Days.

It was seconded by Councilor Barber.

Vote recorded as follows:

Mayor Dee AYE

Councilor Shields AYE

Councilor Woodruff AYE

Councilor Barber AYE

Motion passed unanimously.

01:27:40

8. Snow Removal Policy

This item was discussed in the previous Work Session.

A motion was made by Councilor Barber to approve the Snow Removal Policy as amended.

It was seconded by Councilor Shields.

Vote recorded as follows:

<i>Mayor Dee</i>	<i>AYE</i>
<i>Councilor Shields</i>	<i>AYE</i>
<i>Councilor Woodruff</i>	<i>AYE</i>
<i>Councilor Barber</i>	<i>AYE</i>

Motion passed unanimously.

01:28:25

9. Administrative Updates

City Manager Nelson made the following updates to the Council.

1. The Affordable Housing project does not need to study the Hwy. 97 and Reed intersection.
2. SDC stakeholders group update.
3. Gilchrist Resort comment letter. ODOT stated the applicants should study the La Pine Intersections, and they agreed. We will be getting a condition of approval and also negotiation of mitigation.
4. Ditch work in the Cagle Subdivision- It is not wet enough yet. Swede from ODOT will get back to us and will generate an estimate.
5. Chris Marko is updating the strategic plan after the citizen input, and thinks an additional meeting is needed. The Council decided on Oct. 15. The Fiscal Impact needs to be done Early November.
6. Welkin wants to hold the Comp. Plan kick-off meeting in mid to late October. City Manager Nelson will get back to Council on a firm date.

10. Public Comments for Items not on the Agenda

Gloria Fleming-50662 Deer Forest Dr.

Asked if there will be a citizen comment time at the Oct. 1, 2008 BOCC/Council Work Session.

Judy Forsythe-52343 Ammon Rd.

Suggested moving the table so the audience does not have to look at Councilors backs.

Ken Mullenex-52386 Glenwood Dr.

Has followed the tourism and allocations. Feels it has become complicated and needs to be made easier. He thinks the users of that money should show results for the use of the money. There needs to be a simple form for organizations requesting TRT money, stating only who, what for, how much and the expected results

Doug Ward-52657 Pine Dr.

Agreed with Ken Mullenex, that there needs to be accountability.

John Taylor-51375 Riverland Av.

Good planning Commission training is worthwhile as it will save the City more money than it will cost us.

The BOCC meeting – giving written input could be asked for.

TAG is working closely with TSP for the County, the SDC would take effect on Oct. 1 for the County and they asked when La Pine's will start.

Phase 1 of the Wickiup Jct. will include no left turns, and later phase II will create an overpass for Rosland.

Jayne Benner-53380 Riverview Dr.

On the TRT, she agrees that accountability of budgets and reports are important, but results are important too, and do-able.

01:51:35

11. Staff Comments

City Recorder Damerval reported on COCO, as being one body to speak to the legislature.

The League of Oregon Cities granted all 3 applicants a \$300 each scholarship for the upcoming Conference.

The computers are in and still getting the bugs out.

Received a call about the SCA grants, and the grant could be extended if we needed in order to get Cagle Road paved.

01:53:10

12. Council Comments

City Attorney Green stated that a conference with the Sec. Of State will be rescheduled for Tues morning to discuss the auditing issue for the City.

Mayor Robert Dee read the following statement from the City Council:

The La Pine City Council is aware and recognizes that a citizen's group is pursuing the annexation of property into the City's incorporated limits.

At this time, the City is not in a position, nor has it had the opportunity, to research or evaluate this issue. Annexation is a complex issue that will require the devotion of the City's limited time and resources.

Therefore, the City is not prepared to take a position on the annexation effort at this time.

01:54:50

13. Adjourn

A motion to adjourn was made by Councilor Woodruff.

It was seconded by Councilor Shields.

All ayes, meeting adjourned at 8:15 pm by Mayor Bob Dee.

Mayor Bob Dee

Attest:

City Recorder Luana Damerval