

LA PINE CITY COUNCIL MEETING AGENDA

August 13, 2008

51340 Highway 97, La Pine, Oregon 97739
South County Building Meeting Room

A. Work Session – 5:00 p.m.

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Work Session Agenda Items
5. Job Descriptions
6. Adjourn Work Session

B. Regular Session – 6:00 p.m.

1. Call to Order
2. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Minutes
 - i. July 9, 2008 – City Council Regular Session
 - ii. July 23, 2008 – City Council Regular Session
 - iii. July 30, 2008 – City Council Special Session
 - b. Bills and Invoices
 - i. Monthly Bills
 - c. Monthly Financial Report
3. City Councilor Application
 4. Citizen Presentation on Code Enforcement Concerns (10 minutes)
 5. Bids on Computer System
 6. Tourism Committee Recommendation for R3 Music Concert “Set-Aside” TRT Fund
 7. Qwest Franchise Agreement
 8. La Pine Park and Recreation Agreement for 2007-2008 TRT Disbursement
 9. Administrative Updates
 - a. Status of Planning Projects
 - b. City Roads Project Update
 - c. Community Meetings and Events
 10. Public Comments for Items not on the Agenda
 11. Staff Comments
 12. Council Comments
 13. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. The meetings are subject to cancellation without notice. The meetings are open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL MEETING AGENDA

August 13, 2008

51340 Highway 97, La Pine, Oregon 97739

A. Work Session – 5:00 p.m.

1. Call to Order

The Work Sessions was called to order by Mayor Stu Martinez at 5:15 pm.

2. Establish Quorum

Present were:

Mayor Stu Martinez
Councilor Dee
Councilor Shields
Councilor Woodruff
City Attorney Jeremy Green
City Manager Christine Nelson
City Recorder Luana Damerval

Quorum established.

3. Pledge of Allegiance

The Pledge of Allegiance was led by City Recorder Damerval.

4. Added Work Session Agenda Items

None.

5. Job Descriptions

The job descriptions were discussed by the Council, resulting with the City Manager and the City Recorder creating their own condensed descriptions, in the format of bulleting. The roles and responsibilities can be done later in an employee manual.

6. Adjourn Work Session

The Work Session was adjourned at 5:55 pm.

B. Regular Session – 6:00 p.m.

1. Call to Order

The meeting was called to order by Mayor Stu Martinez at 6:05 pm.

Present were:

Mayor Stu Martinez
Councilor Dee
Councilor Shields
Councilor Woodruff
City Attorney Jeremy Green
City Manager Christine Nelson
City Recorder Luana Damerval

Quorum established.

The Pledge of Allegiance was led by Councilor Shields.

2. Consent Agenda

- a. Approval of Minutes
 - i. July 9, 2008 – City Council Regular Session
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***A motion was made by Councilor Dee to approve the Consent Agenda.
It was seconded by Councilor Shields.
All ayes - motion passed unanimously.***

00:02:48

3. City Councilor Application

City Resident Wayne Barber applied for the vacant position of City Councilor. He gave a brief description about himself.

***A motion was made by Councilor Dee to appoint S. Wayne Barber to the vacant Council position for it's duration.
It was seconded by Councilor Shields.
All ayes - motion passed unanimously.***

Wayne Barber was sworn in by City Recorder Damerval.

Councilor Barber joined the Council at the table at 6:15 pm.

00:09:36

4. Citizen Presentation on Code Enforcement Concerns (10 minutes)

A presentation was made by Timothy O'Neal regarding issues in the Hunting Meadows subdivision. Mainly the dry weeds growing with no defensive space for fire protection. He asked the Council to create code enforcements on this issue.

City Manager Nelson stated she will write a letter to the Sheriff to see what will be enforced and what won't. A work session will then be scheduled to address the gaps.

Public Comment on this item:

Linda Gilbert - 16468 Riley Drive

She owns the travel trailer that was complained about. She is concerned that the City won't have the budget to hire a Code Enforcer.

Rick Fisher - 52707 Day Road (Non Resident)

Asked if we could have a volunteer code enforcement group.

00:22:24

5. Bids on Computer System

City Recorder Damerval reported 3 bids were submitted. She made her recommendation of CMIT Computers.

Public Comment on this item:

Ken Mullenex - 52386 Glenwood Drive

He had concerns that the City should consider a consulting piece into this bidding process. He felt a small consulting agreement should be sought.

Councilor Woodruff stated the Company recommended would be covering that for us.

***A motion was made by Councilor Dee to approve the purchase of the computer systems proposed by the staff.
It was seconded by Councilor Shields.
All ayes - motion passed unanimously.***

00:33:15

6. Tourism Committee Recommendation for R3 Music Concert “Set-Aside” TRT Fund

City Manager Nelson stated this was a request for set-aside money to the R3 Music Concert. The Chamber had also donated \$300.00 to them. Councilor Woodruff asked if any other groups came to the Committee asking for set-aside funds.

Public Comment on this item:

John Taylor - 51375 Riverland (Non Resident)

Stated that when someone came into town, they usually paid for their own promotional materials.

Councilor Dee felt the funding needs to be looked at again when it comes around.

A motion was made by Councilor Dee to approve the disbursement of the TRT funds for R3.

***It was seconded by Councilor Woodruff.
All ayes - motion passed unanimously.***

00:42:15

7. Qwest Franchise Agreement

City Attorney Jeremy Green updated the Council on the status of this agreement. He went over items in more detail that were of concern to him, as we need certain levels of protection to the City in the agreements.

There was more discussion by the Council. Another alternative would be to adopt an ordinance. Ginny Lang - Director of Government Relations for Qwest and Mary LaFave a Public Policy Attorney that has been working with Attorney Green and City Manager Nelson were in attendance to answer any question. They asked to meet and get this resolved as soon as possible. Attorney Green will get that meeting going.

Public Comment on this item:

John Taylor - 51375 Riverland (Non Resident)

Stated he served on the Communications Committee on the CAT team. Congress is concerned about the Universal Fund and small communities are having difficulty upgrading. Is there anything in our agreement that would allow us to apply for some of those Universal Funds.

01:12:51

8. La Pine Park and Recreation Agreement for 2007-2008 TRT Disbursement

City Attorney Green reported that the agreement was completed today, and he went over a few of the items.

Public Comment on this item:

Colleen Snyder - 52847 Golden Astor Rd. (Non Resident)

She is the Little League secretary and stated that a great opportunity has been missed the last 2 years for tournaments and La Pine can only benefit from these events.

Tony DeBone - 16435 Sprague Loop (Non Resident)

Representing the LPRD board. He stated that there are renewed interests in the ball fields from other groups, and feels things will be better.

A motion was made by Councilor Dee to approve the document for signature.

It was seconded by Councilor Shields.

All ayes - motion passed unanimously.

9. Administrative Updates

Given by City Manager Nelson.

a. Status of Planning Projects

Fiscal Impact project - will be starting next week with a signed agreement this week.

Planning Consultant RFP - Interviews scheduled for Monday Aug. 25th.

b. City Roads Project Update

The last of ODOT work was done last week and felt it was ok to get through this next winter.

The letter to the residents is here for Council review.

c. Community Meetings and Events

Cascade Lakes Relay - anticipates this event coming back next year, even bigger. We will need a mass gathering ordinance in place by then.

R3 - starts at 5 pm this Friday and all day Sat.

The County is updating their Transportation Systems Plan and an open house is scheduled at the Senior Center on Sept. 3 from 6 - 8:30 pm. One issue is continuation jurisdiction inside the City limits.

Telecommunications - meeting by the LOC is on Aug. 18, 2008 in Redmond.

BOCC - quarterly meeting, we need to set a date.

Gilchrist Destination Resort public hearing set for Sept. 6 and Council can make a written comment if they want to.

Oregon Transportation Commission meeting on Aug. 20 & 21. It is the City's opportunity to present our issues to this group.

01:30:30

10. Public Comments for Items not on the Agenda

Timothy O'Neal - 16464 Heath Drive

Asked that the Council take a good look at issues with living in travel trailers.

Rick Fisher - 52707 Day Road (Non Resident)

Asked who would be responsible for fire and health hazards. He was advised that the Fire Dept. and the County Health Division would be responsible.

Jim Fleming - 50662 Deer Forest Drive (Non Resident)

He advised the Council that he talked to ODOT, and the VFW signs are in the process of being put up. Also, the City Limit sign at the North end of town will be moved to the exact border of the City.

Gloria Fleming - 50662 Deer Forest Drive (Non Resident)

Stated they have been involved in several clean up events in the City, by pulling weeds, etc.

John Taylor - 51375 Riverland (Non Resident)

Stated the Lyons Club built the entire Finley Butte Park. Regarding Cascade Business Lines, we need to get behind them now, as they need our support.

Also, there is a tenet in public administration regarding refraining from competition between a private enterprise and a public entity, and we have that right now with COIC.

Timothy O'Neal - 16464 Heath Drive

Stated there is a ditch where weeds grow and asked if they could privately clear out those weeds.

Tracey Vedder - 16496 Riley Drive

Lives on Riley Drive and picks weeds out of the ditches, and asked why not get all the neighbors involved.

11. Staff Comments

None.

12. Council Comments

Councilor Shields asked that City Atty. Green try to attend the telecommunications meeting. He stated he would attend.

Councilor Woodruff asked for information on an update on the following items:

Technical Assistance grant of \$950. This was paid by the City to get the grant written.

County and ODOT IGA's. City Atty. Green is waiting on ODOT to respond at this time, then the County will follow.

Fiduciary Bonds. City Manager Nelson stated Rex Leseuer recommended against it. She is not doing any more on this.

City Atty. Green stated the Angelo agreement is finalized.

13. Adjourn

A motion was made by Councilor Dee to adjourn.

It was seconded by Councilor Barber.

All ayes - meeting adjourned at 8:47 pm.

Mayor Stu Martinez

attest:

City Recorder