

City of La Pine
City Council Strategic Planning Session #3

SOUTH COUNTY BUILDING MEETING ROOM
51340 Hwy. 97 La Pine, Oregon 97739

April 16th, 2008 at 6:00 p.m.

AGENDA

Facilitated by Chris Marko, Rural Community Assistance Corporation (RCAC)

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| 6:00 – 6:20 p.m. | Welcome and Introductions |
| | Review Priorities and Goals from Meeting #2 |
| 6:20 – 7:00 p.m. | Discussion on Homework (LCAT Plan) |
| | Additional Thoughts on Goals? |
| | Finalize Goals for City of La Pine |
| 7:00 – 7:30 p.m. | Actions to Achieve Goals |
| | λ What is the desired outcome for each? |
| | λ Who needs to be involved? |
| | λ What resources are necessary? |
| | λ How will the tasks get accomplished? |
| 7:30 p.m. | 10 minute BREAK |
| 7:40 p.m. | Actions to Achieve Goals (continued) |
| | λ Prioritize actions or tasks |
| | λ Create time lines and target dates |
| 8:30 p.m. | La Pine Strategic Plan Next Steps |
| | λ Process for public comment and input |
| | λ Next meeting? |
| 9:00 p.m. | Adjourn |

City of La Pine Strategic Planning
Meeting #3 April 16th, 2008
Notes

Attendees: Kitty, Robert, Luana, Christine, and Chris Marko from RCAC
Two community members also attended the meeting.

REVIEW AGENDA

Welcome/Review Goals
La Pine Community Action Team (LCAT) Plan Review
Finalize Goals
Action Plan
Next Steps

LCAT PLAN REVIEW

Perspectives for City of La Pine

- **Community input was a plus**
- **Balanced vision (now as City mission)**
- **Attraction to rural lifestyle a key to future**
- **Limited in scope (geographically) for City**
- **New growth since plan needs to be addressed**
- **Project list (parks, civic center) is a useful reference**
- **Land Use, zoning, and economic development still important**

FINALIZE GOALS

In House

Goal #1 – Define how City of La Pine works for efficient effective service

Objectives (Actions)

- **Draft Job Descriptions for next City Council meeting April 23rd**
 - **Research samples from other cities of comparable size**
 - **Drafts presented in final form by July 1**
- **Work session on Charter by July 15th**
 - **Use samples**
 - **Need for longer term guidelines**
 - **Public input**
- **Target election (to adopt charter) for Spring '09**

Goal #2 – To develop enforceable rules with standards to meet community needs

Objectives

- **Adopt snow removal ordinance with road improvement plan by October 1**
 - **Address multiple service providers within city limits**
 - **State and County Intergovernmental Agreements (IGA)**
 - **Discussion w/ ODOT & County on road improvement/maintenance standards**
 - **Develop criteria for snow plowing by May 31**
- **Develop guidelines for development and public works by December 31, 2008**
- **Research code enforcement services to address questions on jurisdictions, IGA, costs by May 2nd and discuss with City Council at meeting May 14th**

Goal #3 – To complete Intergovernmental Agreements with appropriate entities

Objectives *

- **Complete Oregon Department of Transportation (ODOT) IGA by May 31st**
- **Complete County Roads IGA by July 31st**
 - **Include Mutual Agreement Order on jurisdiction**
- **Complete Planning IGA related to code enforcement & other amendments by October 2008**

* Attorney to review specific agreements

Roads

Goal # 1 – To adopt a road repair and maintenance plan by summer of 2008

Objectives

- **Draft plan by May 14th**
- **Incorporate standards (as per coordination with entities) by June 30**
 - **include in County IGA and private contracts**
- **Draft contract for snow removal by (snow!) fall 2008**
 - **Develop list of contractors for snow removal**
 - **Develop standards for contracting**
 - **Develop procedure for contracts**

Goal #2 – To develop and adopt a long-term transportation plan for La Pine by June 09

- **Establish means for on-going community input (committee, TAG)**

- Pursue grants and funding (ongoing)
- Incorporate into Transportation System Plan (TSP) through comprehensive planning process

Comprehensive Plan

Goal #1 – To learn more about comprehensive planning through training

- Attend training on comprehensive plan process by August 1st
 - Oregon Chapter of American Planning Association (online)
 - Department of Land Conservation and Development (DLCD)
 - Public meetings with Planning Commission and City Council
 - Economic Revitalization Team (ERT) – Janet Brown

Goal #2 – Complete tasks for City of La Pine Comprehensive Plan by June 30 2009

Objectives

- Develop Request for Proposals (RFP) and hire consultant by June 30 2008
- Follow work plan in grant to guide completion of tasks for comp plan

Economic Development

Goal #1 – To develop an economic development strategy for the City of La Pine

Objectives

- Work with Chamber of Commerce to determine needs of local businesses – follow up with Rose (Exec Director) and Dan (President) by May 31st (CN)
- Participate in Business Roundtable by June 15th
 - Identify economic development groups and activities
 - Target gaps for business coordination
 - Discuss other issues and resources (i.e. water/wastewater SDC's)
- Revisit water and wastewater systems, plan, and equivalent dwelling units (EDU's) *
 - Identify resources for grants, loans, programs
 - Networking activities (i.e. La Pine Industrial Group Inc., others)
- Develop database for businesses by June 30

* RCAC can assist with addressing water wastewater planning and finance

NEXT STEPS

Citizen Participation

Chris Marko talked about RCAC comprehensive community development program and community assessment process created by State Rural Development Councils.

Follow up for this draft Strategic Pan will include a citizen input event in May.