

LA PINE CITY COUNCIL – REGULAR MEETING AGENDA

April 9, 2008 - 5:00 p.m.

51340 Highway 97, La Pine, Oregon 97739
SOUTH COUNTY BUILDING MEETING ROOM

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
5. Executive Session under ORS 192.660(2)(i)

An executive session will be held pursuant to ORS 192.660(2)(i) – to review and evaluate the employment-related performance of a chief executive officer, other officer, employee, or staff member. The executive session is closed to the public. In accordance with applicable law, representatives of the news media are permitted to attend the executive session; however, the media is prohibited from disclosing any information discussed in the executive session. All discussions in the executive session are confidential and those present may not disclose any information discussed in the executive session. The executive session will not be held for the purpose of taking any final action or making any final decision.
6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

 - a. Approval of Minutes
 - i. March 26, 2008 - Regular Session
 - ii. March 31, 2008 - Special Session
 - b. Training Authorization
 - i. Lean Office Class for City Recorder
 - c. Bills and Invoices
 - i. Travel Reimbursement
 - ii. Monthly Bills
 - d. Monthly Financial Report
7. Presentation by Healthy Beginnings (10 minutes)
8. Proclamation Celebrating Week of the Young Child
9. ASPIRE Presentation (10 minutes)
10. Training Courses for Council Members
11. New Liquor License for Wickiup Junction Sports Pub
12. Discussion of Code Enforcement Ideas and Options
13. Administration Updates
 - a. Upcoming Meetings (City Manager)
 - b. TRT Applications and Process Status (City Manager)
 - c. Comprehensive Plan Grant Applications Update (City Manager)
 - d. SEI filing deadline (City Manager)
 - e. Status of Walling Lane (City Manager)
14. Staff Comments
15. Council Comments
16. Public Comments for Items not on the Agenda
17. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice. City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the City Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL – REGULAR MEETING MINUTES
April 9, 2008

1. Call to Order

The meeting was called to order by Mayor Pro-Tem Kitty Shields at 5:26 pm.

2. Establish Quorum

Present were:

Mayor Pro-Tem Kitty Shields
Councilor Maggard
Councilor Dee
City Attorney Jeremy Green
City Manager Christine Nelson

Absent were:

Mayor Stu Martinez, running late
City Recorder Luana Damerval by previous arrangement.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Linda Maggard.

4. Added Agenda Items

This item moved to after the Executive Session.

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The Council went into Executive Session at 5:29 pm.

Mayor Martinez arrived at 5:47 pm.

The Council came out of Executive Session at 6:27 pm.

4. Added Agenda Items

An added agenda item is:

#13. Oregon Ethics Commission.

The remaining numbers were shifted down.

6. Consent Agenda

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A motion was made by Councilor Dee to approve the consent agenda. It was seconded by Councilor Maggard. All ayes - motion passed unanimously.

7. Presentation by Healthy Beginnings (10 minutes)

A Presentation was made by Holly Remer, Director of Healthy Beginnings program. She requested a Resolution from the City of La Pine recognizing Proclaiming Week of the Young Child from April 13 through April 19, 2008.

8. Proclamation Celebrating Week of the Young Child

A motion was made by Councilor Dee to adopt the proclamation as written on behalf of Healthy Beginnings. It was seconded by Councilor Shields.

9. ASPIRE Presentation (10 minutes)

A presentation was made by Heather Wieber from the ASPIRE program. (Access to Student assistance Programs In Reach of Everyone) She explained that this is a program that has just started at La Pine High School, and it helps students realize what goals are available to them after High School, and helps them get there. She asked the council to pass the word on to get people involved, and help the students with their goals for the future.

Consensus of the Council is to allow brochures to be available at City Hall.

10. Training Courses for Council Members

Christine informed the Council about a Governing 101 class that is available on April 25, 2008, and suggested any members interested should attend. Councilor Shields and Councilor Dee requested to attend this course.

Christine also informed the Council of a Land Use class available. She is pursuing other planning commission and land use training courses that are available, and some are online through their archives.

11. New Liquor License for Wickiup Junction Sports Pub

Christine advised the council what type of business this is, and gave the Council more information on the business.

Mayor Martinez had concerns, as there are already other businesses selling alcohol in that particular area.

She recommended approval. More discussion took place by the Council.

A motion was made by Councilor Dee to recommend for approval to OLCC for the Liquor License for Wickiup Jct. Sports Pub. It was seconded by Councilor Maggard. All ayes - motion passed unanimously.

12. Discussion of Code Enforcement Ideas and Options

Christine informed the Council of past citizen complaints, and how we have no enforcement to deal with these issues. She asked the Council for their ideas on this issue.

Councilor Dee suggested that for now we may want to start with a letter explaining the code. We need to keep any codes we may adopt conservative in scope, as a possible safety issue. More discussion took place by the Council.

Christine asked the Council for consensus for her to schedule a meeting with the County regarding code enforcement, and Mayor Martinez suggested we keep this at little steps at this time.

It was the consensus of the council to schedule a work session on Code Enforcement and the Charter at the request of Councilor Shields.

Public input on this item:

Ginny Woodruff - City Resident - She went over Ordinance 2007-1 and several items the Council had discussed at previous meetings regarding adopting any of the County code enforced issues.

13. Oregon Ethics Commission 45:00:00

Mayor Martinez asked if all Councilors received a letter from the Oregon Ethics Commission. Councilor Maggard presented her letter of resignation as of April 9, 2008. Discussion of the Council followed. Mayor Martinez pointed out that how to handle this is an individual decision for each Councilor.

Public input on this item: 53:52:00

Ginny Woodruff - City Resident - stated she can understand why Councilor Maggard was not willing to fill out the Ethics Commission form. She questioned why she needs to resign now instead of waiting to see what the Governor will do.

More discussion by the Council followed with the hope that the Governor will take a good look at this, and resolve the issue.

Linda Maggard agreed to withdraw her resignation until further information is received from the Ethics Commission.

The Council did not act on this request.

14. Administration Updates

a. Upcoming Meetings (City Manager)

Christine reported that the Teen Lounge had their first meeting today, and gave more information on the program.

Tomorrow Jeremy and Christine will be meeting with the County on SDC's, re: who owns them, how much is there, etc.

On the 23rd. the Stoplight issue will be discussed, with updates on information that has been gathered.

Tomorrow at 6pm is the Elementary School meeting on the new school.

On Apr. 16 at 6 pm is the Strategic planning meeting.

b. TRT Applications and Process Status (City Manager)

Christine reported that Jeremy and she have gone over the applications for the groups to apply for the grant monies, and the application will be ready at the end of this week. A meeting is scheduled for Fri. April 11 at 11:00 am for those interested in applying for those grants.

There will be a Tourism Committee Ordinance draft ready on the 23rd. meeting. Applications will follow once the ordinance is passed. She gave them a May 5 deadline for the TRT grant applicants to submit to the City.

c. Comprehensive Plan Grant Applications Update (City Manager)

Christine reported we are about to submit the Technical Assistance Grant for the Comp plan to the State. Mark Radabaugh will be coming to La Pine and go over the application, so the Council is fully aware of all the costs.

The fiscal impact grant will most likely be discussed also.

d. SEI filing deadline (City Manager)

This was already discussed by the Council.

e. Status of Walling Lane (City Manager) 1:08:15

Christine stated that Walling Lane is currently classified as a private road. Last week a citizen came in thinking it should be a City street. She checked with the County, and they could find no public dedication of the street. A public park accesses off of Walling Lane, and the citizens have an issue of visitors using that road for park entryway. The subdivisions around that park have agreed to have that road paved, and the City would be responsible for upkeep on that road. She will find out the status of that right-of-way from the developer when they comes back into La Pine.

Councilor Dee stated that it is currently an issue of the Parks District and the homeowners, and we as a City should not accept dedication of Walling Lane to the City.

The consensus of the Council is that any roads to be dedicated to the City must be paved to the County road standard before the City will accept a dedication of that road.

15. Staff Comments

None.

16. Council Comments

Councilor Dee reported that COIC and La Pine's input has managed to bring another business to the La Pine area with the help of this grant. It is The Corner Store, located on the Corner of Day Road and Burgess Road, and they will be hiring about 10 employees.

Councilor Shields stated that Christine might also want to attend the Lean Office class that is offered. Christine felt it didn't pertain to our small government and felt one person going was enough.

Councilor Shields also questioned a comment made by Christine that the City "inherited" the stoplight issue when we became a City. Christine explained that neither the County or the State is willing to pay for this Stoplight themselves. There is a possibility of a 50% grant available and more discussion is needed. Councilor Shields is questioning if the City needs to even be involved. LIGI is under the impression that County and ODOT are responsible for this, as the County Land being built on is the cause for the failing intersection, so they should be the responsible agency for that light. Christine stated that LIGI will be at tomorrow's meeting, and questions can be presented then.

More discussion followed.

Mayor Martinez stated that he will probably be unable to attend the next few meetings and will probably be doing most of his duties by phone.

Christine asked if Linda's resignation becomes final, could Stu conduct his duties via phone.

Jeremy stated that he felt it could be done, but he would make sure.

17. Public Comments for Items not on the Agenda 1:32:00

Ginny Woodruff - City Resident - went over the following items:

Orderly House - the councilors need to step up to the plate and put the City's house in order and on track.

Personnel - Policies, Procedures, Benefits and job descriptions.

Rules & Procedures - Rules and procedures adopted on 5-9-07 need revised.

Time-line - Establish and present an appropriate time-line for our start-up City.

Charter - Prepare and present a draft, utilizing cut and paste from other cities' websites.

Ordinances - Prepare and present a summary list of ordinances applicable to our start-up City.

Organizations - Review of all organizations for relevance.

Calendar - Set up on-line calendar for Councilors and staff using google.com.

Mayor Martinez suggested that our next regular meeting be scheduled during the day. This might attract some of the Seniors and others to attend, and is consistent with previous discussion about having some meetings during staff work hours to help keep employee costs down. The Council discussed this further.

It was the consensus of the council to hold our April 23, 2008 meeting at 2 pm.

18. Adjourn

1. A motion was made by Councilor Dee to adjourn the meeting. It was seconded by Councilor Maggard. All ayes - meeting adjourned at 8:30 pm.

City Recorder Luana Damerval

Mayor Stu Martinez