

LA PINE CITY COUNCIL REGULAR MEETING AGENDA

January 9, 2008 7:30 pm

51340 Hwy. 97 La Pine, Oregon 97739

SOUTH COUNTY BUILDING MEETING ROOM

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Added Agenda Items
5. Financial Report
6. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

 - a. Approval of Minutes
 - i. December 6, 2007 - Work Session
 - ii. December 12, 2007 - Regular Meeting
 - b. Bills and Invoices
 - i. Dues- APA/AICP, ICC/CBO, OCCMA, NNA
 - ii. Travel reimbursement
 - c. Bank Account Signatories
 - d. Choice of Central Cascade Lines as Council's 2007 "Community Care" Charity
7. Copier Options
8. Fireproof Safe Options
9. Status Report on Franchise Agreements
10. Recommendations on ODOT Priority Funding
11. Choice of Council's 2008 "Community Care" Charity
12. New Liquor License Application for Lit'l Dill's at 16480-C Wm. Foss Road
13. Undetermined Employee Benefits
 - a. Leave Days
 - b. Work schedule and compensation options
 - c. Formalize wages
14. Citizens Presentation: (10 min) Bernie Roberts addressing Land for Airport issue
15. Staff Comments
16. Council Comments
17. Public Comments
18. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice.

The work session and City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL REGULAR MEETING MINUTES

January 9, 2008

1. Call to Order

The meeting was called to order at 7:42 pm.

2. Establish Quorum

It was noted by the Mayor that the quorum was already established at work session immediately prior to this meeting.

3. Pledge of Allegiance

This was done at the beginning of the work session.

4. Added Agenda Items

Due to weather issues, these items were tabled - #8, #11, and #13.

Added items were as follows:

14. DLCD Grant

15. Administrative Updates

The rest of the agenda is shifted down by 2 numbers.

5. Financial Report

This report was not asked for.

6. Consent Agenda

a. Approval of Minutes

i. December 6, 2007 - Work Session

ii. December 12, 2007 - Regular Meeting

b. Bills and Invoices

i. Dues- APA/AICP, ICC/CBO, OCCMA, NNA

ii. Travel reimbursement

c. Bank Account Signatories

d. Choice of Central Cascade Lines as Council's 2007 "Community Care" Charity

A motion to approve the Consent Agenda was made by Councilor Shields. It was Seconded by Councilor Maggard. All ayes - motion passed unanimously.

7. Copier Options

Christine stated we were still without a copier and a decision needed to be made tonight. She went through the list of options for the city to lease or purchase. Discussion followed regarding what the copiers were capable of. A motion to order the Cannon IR5020I copier was made by Councilor Dee. It was seconded by Councilor Jordt. All ayes - motion passed unanimously.

8. Fireproof Safe Options

9. Status Report on Franchise Agreements

Jeremy updated the council on a discussion he had with Midstate Electric regarding franchise fees. He stated that Midstate Electric seemed agreeable with the changes Jeremy had requested, but that a 3 week delay is needed on their part. Jeremy will finalize at that time.

10. Recommendations on ODOT Priority Funding

Christine went over the proposals from the county regarding projects inside the city limits that are up for grants. Two of the requests are inside the city limits of La Pine and they are the signals at 1st. street and Hwy. 97 and at Burgess and Huntington Roads. She asked the council for instruction what to say in the letter regarding the priorities from the city. Discussion led to draft a letter stating that the signal on Hwy.97 and 1st Street is the city's first priority, because of safety, and the second priority is the signal at Burgess and Huntington Roads. A motion was made by Councilor Dee to direct Christine to draft a letter to Dave Kanner stating these priorities. It was seconded by Councilor Jordt. All ayes - motion passed unanimously.

11. Choice of Council's 2008 "Community Care" Charity

12. New Liquor License Application for Lit'l Dill's at 16480-C Wm. Foss Road

Christine explained that with a new liquor license, a standard background check was done. Christine recommended the license to be approved. A motion to approve the license application was made by Councilor Maggard. It was seconded by Councilor Dee. Vote was recorded as follows: 4 ayes, 1 nay vote by Councilor Jordt. The motion was passed by a majority vote.

13. Undetermined Employee Benefits

- a. ~~Leave Days~~
- b. ~~Work schedule and compensation options~~
- c. ~~Formalize wages~~

14. DLCD grant proposal

This was discussed at tonight's work session. Councilor Dee made a motion to authorize the City Manager to make arrangements for grant writing with COIC for the sum of \$950.

It was seconded by Councilor Jordt. All ayes - motion passed unanimously.

15. Administrative Updates

- FEMA Certification
Christine reported that the city has now been officially certified and flood Insurance can now be issued to residents.
- Road Dedication Request
An application will be coming to the City Council, probably late February. We will need to have a public hearing procedure in place and then have a public hearing on this.
- Transportation Enhancement Grant workshop
This was discussed at tonight's work session.
- Business Roundtable
The next Business Roundtable in La Pine will be on Feb. 13, 2008 noon-2 pm.
- Status of Chamber TRT Agreement and Disbursement
Christine asked the council to make sure all required signatures are on it.
- Pending BiMart Land Sale
Christine received a call from Bi -Mart about some property they will be selling. They offered the city a chance to buy one of the parcels.
- Status of Birthday Celebration
City Recorder Luana Damerval reported that the \$1200.00 allocated would not be needed to pay for the celebration. It would be about \$500.00 after all

of the donations from the area businesses.

With that, Councilor Dee presented each of the council members and other members of the community with a bottle of his own private label anniversary edition of pear wine, commemorating the incorporation.

- La Pine 2007 Accomplishments
Christine noted the list of accomplishments in the packet, and asked if anything needed to be added, please call City Hall.
- Next Council meeting items
This was not discussed.

44.—16. **Citizens Presentation:** (10 min) Bernie Roberts addressing Land for Airport issue. Bernie was unable to attend. On his behalf Robert Knudtson gave an overview of the history of the Airport committee and past information that would be of benefit to the city. He made it clear that they are not asking the city for funding. Christine gave her update on future meetings regarding the BLM land. Councilor Jordt stated that the airport plant in Bend leases their property, and it is a huge revenue maker for the city.

45. **17. Staff Comments**

None.

46. **18. Council Comments**

Councilor Shields commented to Councilor Dee that the accomplishment list will help with writing the Newberry Eagle city news article for next month.

47.—19. **Public Comments**

Martha Bauman - Pinecrest Subdivision resident.

She attends ODOT meetings. She asked that the paving of an additional access for another exit to the subdivision be listed as number three from the city on the priority list.

Consensus was to add this to list as the city's third request.

Ginny Woodruff- City resident

Re: Street Funds. The city had received a \$25,000 grant for Cagle Road. It will not cover the total costs of that project. Any grant with matching funds should be avoided.

Re: Franchises. She stated that fees are forwarded to citizens. She felt this was unacceptable, and requested the city to review all past and future agreements, return all fees and have those dispersed back to the public.

Re: Public Comments. She stated that it is discouraging that the public comments time is slated for the end of the regular meeting. Public comment is not allowed at work sessions, and the council would have already voted on issues before the public could comment on it. She felt this does not insure the citizens rights to comment in a timely manner to have any effect on the councils decisions. The council needs to re-visit the assignment of limited public comments and establish public comment time at the beginning and at the end of the regular meetings.

She requested time on the next meeting agenda to go over other concerns she had.

Rose Alsbury-Chamber of Commerce

She thanked council for the TRT agreement, and was pleased with getting money from the city to apply to other programs. They also printed out 300 fliers for the City's Sock Hop.

Christine asked for clarity on the priority of the ODOT grant item to be sure the council wants the Pinecrest Subdivision request placed in the letter from the city as a #3 priority.

As far as the Business letterhead, the council chose the blue tree background.

18. 20. Adjourn

A motion to adjourn was made by Councilor Jordt. It was seconded by Councilor Dee. All ayes - motion passed unanimously. The meeting was adjourned at 8:57 pm.

attest:

City Recorder Luana Damerval

Mayor Stu Martinez