

LA PINE CITY COUNCIL REGULAR MEETING AGENDA

January 23, 2008 7:30 pm

51340 Hwy. 97 La Pine, Oregon 97739
SOUTH COUNTY BUILDING MEETING ROOM

1. Call to Order
2. Added Agenda Items
3. Consent Agenda
 - a. Approval of Minutes
 - i. December 19, 2007 - Work Session
 - b. Bills and Invoices
 - i. Travel reimbursement
 - ii. December COBRA reimbursement for City Manager
 - iii. Local Government Budgeting training for City Manager and City Recorder
 - iv. OMFOA membership for City Recorder
 - v. OMFOA spring conference for City Recorder
 - vi. OMA dues for Mayor
 - vii. Monthly Bills
4. Report on Comp Plan Process Meeting with DLCD
 - a. Grant application for Fiscal Impact Study
 - b. Citizen Committees
5. Contract for COIC Grant Writing
6. Choice of Council's 2008 "Community Care" Charity
7. Small Cities Allotment Grant
8. Budget Committee:
 - a. Terms
 - b. Member Reappointment
 - c. Product resulting from Mid-Year Budget Review
9. Selection of Strategic Planning Facilitator
10. Approval of copier lease
11. Expenditure for fireproof safe
12. Citizens Presentation: (10 min) Ginny Woodruff speaking on her concerns
13. Staff Comments
14. Council Comments
15. Public Comments
16. Adjourn

LA PINE CITY COUNCIL REGULAR MEETING MINUTES

January 23, 2008

1. Call to Order

The meeting was called to order at 7:51 pm. Quorum was still established from the immediately preceding work session.

2. Added Agenda Items

None.

3. Consent Agenda

a. Approval of Minutes

i. December 19, 2007 - Work Session

b. Bills and Invoices

i. Travel reimbursement

ii. December COBRA reimbursement for City Manager

iii. Local Government Budgeting training for City Manager and City Recorder

iv. OMFOA membership for City Recorder

v. OMFOA spring conference for City Recorder

vi. OMA dues for Mayor

vii. Monthly Bills

A motion to approve the consent agenda was made by Councilor Maggard. It was seconded by Councilor Dee. All ayes - motion passed unanimously.

4. Report on Comp Plan Process Meeting with DLCD

a. Grant application for Fiscal Impact Study

Christine reported that she, City Recorder Damerval, and Councilors Maggard and Shields met with Mark Radabaugh of DLCD (Dept. of Land Conservation and Development) and Janet Brown, liaison to the Governor's Office on Jan. 11, 2008 and went over a grant proposal for a Fiscal Impact Study, which is recommended to help determine the city's land use needs for the comprehensive planning process. The need for a Tech. Assist. grant for the actual comprehensive planning process was also discussed.

b. Citizen Committees

We will need to recruit a planning commission from local citizens and will need to create a Planning Commission Ordinance.

5. Contract for COIC Grant Writing

Jeremy stated he has reviewed the document and has some concerns, which he will address with COIC and report back to the council.

6. Choice of Council's 2008 "Community Care" Charity

Due to the charity that we had chosen for 2007 not getting their paperwork into the bank on time, and learning that our bank account is not eligible anyway, a motion was made by Councilor Dee to leave the charity decision as Central Cascade Lines, Inc. for our 2008 charity choice. It was seconded by Councilor Maggard. All ayes - motion passed unanimously. Christine will look into other bank account options to see if there is one the city could switch to that would allow us to do this without any additional cost.

7. Small Cities Allotment Grant

Jeremy stated he had reviewed the agreement, and had the following concerns:

1. Insufficient funds will come from the city funds.
2. City has obligations-rights of way, relocation of utilities and ongoing maintenance.
3. If the grant is canceled at any time, the city must repay the grant money.

4. The city is not guaranteed the money.
The council agreed to have Jeremy talk to the ODOT about this grant.

8. Budget Committee:

a. Terms

Christine stated that it was discussed at our last meeting as Feb, but suggested it should be July 31. She pointed out it would be a better time for this year especially.

b. Member Reappointment

Ken Kendall's term will expire this year. A motion to establish the term expiration date of the budget committee members to end on July 31, 2008 was made by Councilor Dee. It was seconded by Councilor Maggard. All ayes - motion passed unanimously.

c. Product resulting from Mid-Year Budget Review

A mid-year meeting is scheduled for Feb. 20, 2008 at 6 pm. Having the budget committee review the proposed and actual revenues and expenditures midway through the first budget year will be helpful in setting priorities for the next budget cycle. Christine stated that we need to get an auditor hired by March, as they are getting booked.

9. Selection of Strategic Planning Facilitator

A motion to hire Chris Marko pending results of references was made by Councilor Dee. It was seconded by Councilor Maggard. All ayes - motion passed unanimously.

10. Approval of copier lease

Christine reported that after looking at the lease options, she had a different one brought in to try out first. Staff is still looking at this.

11. Expenditure for fireproof safe

Recorder Damerval made a suggestion to go with safe #611911-b2 for \$299.99. A motion was made by Councilor Maggard to purchase this safe for City Hall. It was seconded by Councilor Dee. All ayes - motion passed unanimously.

12. Citizens Presentation: (10 min) Ginny Woodruff speaking on her concerns

Ginny Woodruff went over some items that she has concerns with re:

- Personnel issues
- Grants
- Property taxes
- Business taxes
- Charters and Ordinances
- Airport
- Comm. Care charity
- Budget
- Incorporation
- Opportunity

Mayor Pro Tem Shields reminded the council to keep these concerns in mind, as all citizen input should go into our decision-making.

13. Staff Comments

City Recorder Damerval asked for any volunteers to do the City Scrapbook. It was suggested to put an ad at the Scrapbook Knook.

Christine reminded the council that Feb. 13, 2008 will be a regular meeting only.

On the BLM meeting, she stated they clarified the sewer expansion and the request processes. She gained new information and will give outlined information at the Feb. 13th

meeting.

Wickiup Junction Bypass has some newer alternatives. There will be a public meeting at the High School about the end of February. Most of the project will be in phases.

14. Council Comments

None.

15. Public Comments

Gloria Fleming-citizen: She had been involved with the incorporation of La Pine from the beginning and thanked the councilors for their volunteer time.

Rose Alsbury-Chamber of Commerce: On the public comment issue, she stated that the sign up sheet is good, as it would make it very clear when comments are allowed and when it is appropriate.

Jim Fleming-citizen: On the Airport, if it has to be tax based, then it should not be pursued. If they started the application process, it would likely take 8-10 years.

Ginny Woodruff-city resident: As far as the planning facilitator, she liked Chris Marko's application. She also voiced concern about length of discussion by staff.

John Taylor-citizen: Applauded the city getting their own planning commission.

Andy Schmied-citizen: Stated he shops in Bend for food and requested the city look at getting in touch with other food chains to come to La Pine.

Karen Ward-citizen: Wants La Pine to stay rural. Thought that the city should get together with the Co. or the State and work out a different Sewer system with them.

Doug Ward - citizen: Suggested the city council get all the loose ends tied up and put together the comprehensive plan. The last thing the city needs is an airport. Also, get community input and find a reason for people to come here.

16. Adjourn

A motion to adjourn was made by Councilor Dee. It was seconded by Councilor Maggard. All ayes - motion passed unanimously. Meeting was adjourned at 9:10 pm.

attest:

City Recorder Luana Damerval

Mayor Stu Martinez