

LA PINE CITY COUNCIL REGULAR MEETING AGENDA

Dec. 12, 2007 6:00pm

51340 Hwy. 97 La Pine, Oregon 97739
SOUTH COUNTY BUILDING MEETING ROOM

1. Call to Order & Establish Quorum
2. Pledge of Allegiance
3. Comments from Citizens
4. Financial Report
5. Consent Agenda

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired with respect to a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request.

 - a. Approval of Minutes
 - i. Nov. 8, 2007 - Work Session
 - ii. Nov. 14, 2007 - Regular Meeting
 - b. Bills and Invoices
 - c. 2008 City Council Meeting Schedule
 - d. Work Session scheduled for 6 p.m. on December 19, 2007
 - e. City Hall Office Hours
 - f. Payroll Frequency
 - g. Council Meeting Agenda item process
 - h. Council Meeting packet schedule and calendar
6. Status Report on Midstate Electric Franchise Agreement
7. TRT Agreement with La Pine Chamber of Commerce
8. Update on Small Cities Allotment Grant
9. Proposed 2007/2008 City Holiday Schedule
10. Employee Insurance Benefits Package
11. Request for "We Honor Vets" Signage
12. Council's continuing contribution to community information: Newberry Eagle
 - a. La Pine City News
 - b. "Ask the City" Column
13. Council comments
14. Additional public comments
15. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice.

The work session and City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL REGULAR MEETING MINUTES

Dec. 12, 2007

1. Call to Order & Establish Quorum

The meeting was called to order by Mayor Pro Tem Shields at 6:03 pm.

Present are:

Mayor Pro Tem Shields
Councilor Jordt
Councilor Maggard
Councilor Dee
City Manager Christine Nelson
City Attorney Jeremy Green
City Recorder Luana Damerval

Mayor Martinez is out of town with the Red Cross Disaster Relief Effort on the Oregon Coast.

Quorum established.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Councilor Jordt.

Added Items.

- 2a. Agenda Changes
 - 1. Remove item 5g and change it to #13.
 - 2. Add Flag Issue as #14.
 - 3. Add Staff Comments as #15.
 - 4. Original agenda item #s 13, 14, & 15 become #s 16, 17 & 18, respectively.

3. Comments from Citizens

Ginny Woodruff-budget committee-asking the council to review Midstate Electric and Cascade Natural Gas Franchises, as these are life sustaining utilities. She is concerned with the economic strain these will have on our citizens. This is a very bad economic time for low income and out of work residents and she feels it should be tabled.

Mayor Pro Tem Shields asked the council if they would like to review the issue of franchises. Councilor Maggard stated she would like more discussion, as did Councilor Dee and Mayor Pro Tem Shields.

The City Recorder is instructed to add discussion of Franchises in general to the Dec. 19th agenda.

4. Financial Report

The city finance report was given by City Recorder Luana Damerval.

5. Consent Agenda

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g. Council Meeting Agenda Item Process

h. Council Meeting Packet Schedule and Calendar

A motion to accept the consent agenda was made by Councilor Dee.

It was seconded by Councilor Jordt.

All ayes - motion passed unanimously.

6. Status Report on Midstate Electric Franchise Agreement

Jeremy is still trying to make connections with Midstate's legal counsel.

7. TRT Agreement with La Pine Chamber of Commerce

Jeremy explained the changes that were made at the last discussion time with the Chamber. He is asking for a motion to accept this agreement. The Park & Rec. District will be delayed as they are in an inactive status, and this must be brought up to date before signing the agreement. The Park & Rec. District is working on that.

Councilor Maggard made a motion to accept the TRT agreements to the Chamber and the Park & Rec. District as stated. It was seconded by Councilor Jordt. All Ayes - motion passed unanimously.

8. Update on Small Cities Allotment Grant

The money is allotted as \$12,500 in 2 payments. Christine explained that the document needs to be signed. Councilor Dee asked if the IGA with ODOT will cover any issues regarding that grant. Christine stated that the IGA will cover multiple items, to include this grant. Councilor Maggard questioned if the Water & Sewer were to be installed before repairing and paving the road. Councilor Dee stated that we need to explore whether the Water & Sewer Districts could install dry lines for now.

Also, Jeremy had not received a copy of the grant in time to look it over before this meeting, so council agreed to have him look it over and get back to the council on or before the December 19th Work Meeting. Staff will call our contact of the SCA grant and report back on the 19th.

9. Proposed 2007/2008 City Holiday Schedule

Christine reported on findings of other municipalities and she went over which holidays they have paid. She recommended we stay with the 11 standard paid holidays, which include the day after Thanksgiving and the day after Christmas.

A motion to adopt the proposed 2007/2008 City Holiday Schedule was made by Councilor Dee. It was seconded by Councilor Maggard. All Ayes - motion passed unanimously.

10. Employee Insurance Benefits Package

Christine summarized the plan chosen by the council of the city health insurance, as to the benefits it covers for staff and when the plan will be activated.

A motion to adopt the employee benefit package as presented was made by Councilor Maggard. It was seconded by Councilor Jordt. All Ayes - motion passed unanimously.

11. Request for "We Honor Vets" Signage

Christine went over the request for the sign to be put on the city population sign posts. The ODOT installation and size requirements were passed around. Council concurred that it was a good idea.

A motion to authorize the local VFW to pursue signage of "We Honor Vets" in accordance with all state regulations and permitting requirements was made by Councilor Dee. It was seconded by Councilor Jordt. All Ayes - motion passed unanimously.

12. Council's continuing contribution to community information: Newberry Eagle

a. La Pine City News

Mayor Pro Tem Shields commented on the Eagle donating space in their paper since incorporation. The paper values that column. Councilor Dee stated that staff has current information available for councilors to keep updated. Council consensus was to continue with the column. Mayor Pro Tem Shields stated that she would continue if she had input to start the framework every month. Councilor Dee agreed to help on that column.

b. "Ask the City" Column

The Eagle has asked the city to do an "Ask the City" column, and Mayor Pro Tem Shields explained how it would work. Consensus is to have the Eagle submit any question to us in the first week of the month. This will allow time to get the answer back, with input from legal counsel if needed, for publication in the upcoming month.

The City Recorder is instructed to contact the Newberry Eagle, with a yes answer to the request to have that article and ask what her guidelines are for that.

13. Council Meeting Agenda Item Process.

Christine stated she amended what was in the packet and passed out an updated form. This is to make all requests to be on the agenda a fair and consistent item. She also went over other items that were changed on the form for clarity and ease of use. Councilor Dee stated it allows for input.

A motion to approve the procedure to place "Agenda Item" on the city council agenda was made by Councilor Maggard. It was seconded by Councilor Dee. All Ayes - motion passed unanimously.

14. Flag Placement Communication

Christine was visited by the American Legion regarding the city being contacted about putting up the flags along Hwy 97 and Huntington Road, and at the cemetery for certain holidays. They thought the city had assumed that responsibility. She explained that the Frontier days has that responsibility at this time, and that we will have follow-up information on the Dec.19th meeting. Mayor Pro Tem Shields stated she does not recall any discussion at a council meeting, and thought there might be some miscommunication along the way.

15. Staff Comments

The City Manager stated that the council has been invited to a political campaign announcement for the statewide Treasurers office. It will be held in Redmond at the Fire Hall at 6:30 pm on Thursday 12th.

16. Council comments

Mayor Pro Tem Shields noted that public comments is on agenda twice, and asked for it to be on the agenda just one time. Jeremy suggested that with the newly established method for citizens to place an item on an agenda, that only once is enough at the end of the meeting. The staff is Instructed to have public comments only once on the agenda, at the end.

Mayor Pro Tem Shields commented that a couple of items in the packet are duplicates of what was in the work session packet. She is asking if we want those again in the meeting

packets. Christine stated that she wanted to make sure if they hadn't seen an item in it's final form, it gives councilors final thought on the consent agenda. Consensus was to keep it that way.

Mayor Pro Tem Shields wondered if we still need to set fees for copies, and was reminded it is on the fee resolution. These will be re-addressed when the resolution is redone. Mayor Pro Tem Shields suggested the budget committee should be exempt from having to pay for those copies. It was the consensus of the council that any person working in an official capacity for the city will have any needed information copied for them at city expense.

17. Additional public comments

Bernie Roberts - citizen - commented on city news we are writing. He said others are questioning what the city is doing; and suggested we put more information in the article. He went on to say that he knows how much work the city has been doing, and he thinks we "have been doing a fine job."

Ginny Woodruff - budget committee - stated she resented the comment (made earlier by a councilor) about the Midstate Electric franchise fee not being very much money. She pointed out that on a \$100.00 power bill this adds a \$5.00 fee, and some people simply can't afford that.

On the accomplishments comment, Christine made note that people don't understand the tasks that are being taken on, but if they don't know about it, the public just won't understand.

Gloria Fleming - citizen- she ran into a situation last year on the flags broken, and found that Frontier days had that obligation.

Also, the calendar in the packet does not show work sessions. Christine clarified that this is a time-line calendar for the council regarding packet preparation, and noted that the work sessions will start at 6 pm and the meeting will start at 7:30 pm.

Jim Fleming - citizen - stated he will take care of the vets sign when we get the information. On the American Legion issue, comments were made against the city regarding the city not supplying chairs on Veteran's day at the cemetery. Jim stated he made it clear that the city doesn't have any chairs, and there was no request for that.

Christin Sweezey - citizen - Troop 76 with 2 boys attending with her. They are looking to get their "Citizenship in Community" merit badges. The boys are looking for an issue that is important in the city, where they could interview somebody. The date requirements go to the end of the month. Council will get back to her with any suggestions.

Rex Kellso - citizen- on "Ask The City" column - stated this could be opening a pandora's box, that the comments should go to the city hall directly to clear up issues quicker, and not create a bigger problem.

On a final call for council or staff comments, Christine said that regarding the VFW signs, she thinks Jim should go to ODOT directly, and the city recorder will pass on the email directly to Jim.

18. Adjourn

A motion to adjourn was made by Councilor Jordt. It was seconded by Councilor Dee. All ayes - meeting adjourned at 7:10 pm.

Attest:

City Recorder Luana Damerval

Mayor Stu Martinez