

LA PINE CITY COUNCIL - WORK SESSION AGENDA

Thursday, October 4, 2007, 6:45 p.m.
51340 Highway 97, La Pine, Oregon 97739
South County Building – City Hall

1. Call to Order and Establish Quorum
2. Pledge of Allegiance
3. Consent Agenda
 - a. Minutes
 1. Sept 6, 2007 – Work Session
 2. Sept. 12, 2007 – Regular Meeting
 - b. Bills and Invoices
 - c. Liquor License Application
4. Wilderness Garbage rate increase
5. Airport Research Committee
6. Terms of Employment – City Manager
7. Staff Report
8. Financial Report
9. General Council Comments
10. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice.

This meeting is open to the public and interested citizens are invited to attend. This meeting is a public meeting not a community forum; audience participation is at the discretion of the City Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

LA PINE CITY COUNCIL - WORK SESSION MINUTES

Thursday, October 4, 2007

51340 Highway 97, La Pine, Oregon 97739
South County Building – City Hall

1. Call to Order and Establish Quorum

The Work Session was called to order at 6:50 p.m. Present were:

Mayor Martinez
Councilor Shields
Councilor Maggard
Councilor Jordt
City Attorney Jeremy Green
Recorder Damerval

Councilor Daggett was excused with pre-arranged absence.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Martinez.

3. Consent Agenda

a. Minutes

1. Sept 6, 2007 – Work Session
2. Sept. 12, 2007 – Regular Meeting

One change was requested on item #9. Legal Counsel will change the wording, and council gave consensus to ok this with counsel changes.

- b. Bills and Invoices
- c. Liquor License Application

All items above were ok'd by the council to leave on the consent agenda.

4. Wilderness Garbage rate increase

Mayor Martinez declared conflict of interest. Legal Counsel advised that it wasn't necessary at this work session, as no voting would be taking place. Mayor Martinez explained to the council that the County was raising their tipping fees, and that was the reason for the rate increase. Councilor Shields requested this item be put on the consent agenda. All agreed.

5. Airport Research Committee

City Attorney Jeremy Green conveyed that he had a conversation with Molly Brown of BLM and he asked for an explanation about the process for submitting a letter from the airport committee. She suggested that it sounded like the city was placing the airport committee formation in front of the Sewer District application. Jeremy explained that “practically speaking”, if a letter is presented to BLM for an airport, the sewer expansion request would be compromised, as resources are limited by BLM. Jeremy suggested a meeting should be held soon with all

stakeholders. He understood BLM to say that they only had enough resources to do one project at a time. All councilors agreed.

Bob Knudtson stated that there was a lack of all parties at the previous meeting, and thought it should be re-addressed. He asked for the council to act on the advise to meet with all parties, and to apply for the transportation funds grant to do the research, at a figure of about \$200,000.

He also stated that the city would have to apply for the grant, therefore the city would have to handle the funds.

More discussion was had by all, and Jeremy stated that he will set up a meeting with all parties involved as soon as possible. It was requested of Recorder Damerval to get a copy of the grant application and send one copy to Jeremy and one copy to Bob Knudtson.

The council agreed to hold a special meeting on Thursday, Nov 8, 2007 after the regular monthly work session of the La Pine City Council, to approve the application. Jeremy stated he will contact BLM next week about a future meeting with all parties involved

6. Terms of Employment – City Manager

Jeremy went over the items of concern for the contract agreement on the hiring of Christine Nelson.

Medical coverage – Jeremy will review those and confer with Christine.

Retirement Pkg. - It was asked of Recorder Damerval to call the state or go online and get the information on PERS (Public Employees Retirement System) to Jeremy for review.

Schedule for Performance Evaluation – Jeremy would like to set up a quarterly review process after the first evaluation on completion of probation. An increase in wages will be merit based.

Flex time – Jeremy was authorized to offer 10 flex days per year plus holidays, but Christine is requesting 25 days plus holidays. Discussion was to offer 20 days plus holidays, then add 5 more flex days at the second review.

Termination – Christine requested requiring a majority of the full council, to which all councilors agreed.

Carry over – Consensus of the council is to carry over 5 days. A formal motion will be required at the next regular meeting.

7. Staff Report

Recorder Damerval went over the staff report to update the council on items that had been finalized and also on upcoming events. It was requested of Linda Maggard and Recorder Damerval to research a branding grant to get a city logo. Recorder Damerval is requested to put on the agenda for the next meeting the costs of a 1 year celebration put on by the city.

8. Financial Report

Councilors had in their packets the financial report.

9. General Council Comments

Mayor Martinez stated that he had received a call from George

Green and that he had talked to the county regarding road plowing and he has his insurance to do this. Councilor Jordt will call the county and get clarification on that.

Councilor Shields stated that the Newberry Eagle is asking if the council would like the paper to run a feature called "Ask The City". Mayor Martinez asked Councilor Shields to get clarification on how that would be handled.

Jeremy explained that if the negotiations go through with Christine Nelson, then the council can hold a special meeting to approve the contract.

Mayor Martinez thanked the councilors for the card that was sent to him. (sympathy card for a death in his family).
The floor was then opened for public comment.

Bob Knudtson/citizen – stated that he will be sure to ask Mayor Bruce Abernethy of Bend to attend the Jan. 19 city celebration.

Jim Fleming/citizen – Stated that the County Commissioners donated the landfill office to the La Pine Community Kitchen, for their new building.

Bernie Roberts/citizen – stated that the county puts out a list of the auctions that go on.

Gloria Fleming/citizen – stated that she doesn't understand why we are not getting that information.

Rose Alsbury/chamber of commerce – stated that Mayor Potter of Portland was willing to help us with anything. He was in La Pine for a breakfast with city officials after the LOC conference.

10. Adjourn

A motion to adjourn was made by Councilor Jordt. Seconded by Councilor Shields.

All ayes – motion passed.

Meeting adjourned at 8:42 p.m.

Attest:

City Recorder Luana Damerval

Mayor of La Pine Stu Martinez