

# LA PINE CITY COUNCIL REGULAR WORK SESSION AGENDA

Monday Aug. 6, 2007 6:45 p.m.

51340 Hwy. 97 La Pine, Oregon 97739.

SOUTH COUNTY BUILDING MEETING ROOM

- 1 Call to Order & establish quorum.
- 2 Correspondence.
- 3 Financial Report.
- 4 Consent Agenda - discussion of following items:
  - a. Little d website asking permission to use La Pine's web page for advertising purposes.
  - b. Liquor License application for "greater privileges".
  - c. Go over bills for payment.
  - d. Approval of minutes for:
    1. June 25, 2007
    2. July 5, 2007
    3. July 9, 2007
    4. July 11, 2007
    5. July 18, 2007
    6. July 26, 2007
  - e. Letter to support for application of LIGI to re certify Industrial site.
  - f. Letter of support for designating Oregon's Highway 97 as WWII Veterans Historical Highway.
5. Dan Serpico, P.E. requesting city's approval of speed zone change on Finley Butte Road and discussion of truck route.
6. Discussion of Daughters of American Revolution requesting signing of Proclamation declaring Sept. 17-23, 2007 as Constitution Week.
7. Cindy Cook of C.O. Regional Housing Authority will give annual update at Aug. 8 meeting.
8. Discussion of Ordinance 2007-5 2nd. reading. Cascade Natural Gas Franchise.
9. Discussion of City Councilor applications. Interview with applicants.
10. Further discussion with attorney of Ord. #2007-4 Business Licensing.
11. Update on L.O.C. schedule of interviews with new City Manager candidates.
12. Discussion on Logo contest.
13. Discussion of changing Work Session days.
14. Staff comments.
15. Adjourn.

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice.

The work session and City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

# LA PINE CITY COUNCIL REGULAR WORK SESSION MINUTES

Monday Aug. 6, 2007

## 1 Call to Order & establish quorum.

The work session was called to order by Mayor Stu Martinez at 6:45 p.m.

Roll Call:

Councilor Shields  
Recorder Damerval  
Councilor Daggett  
Councilor Jordt  
City Atty. Jeremy Green  
Mayor Martinez

All present - quorum established.

## 2 Correspondence.

None.

## 3 Financial Report.

Balance in the City bank account was announced.

## 4 Consent Agenda - discussion of following items:

### a. Little d website asking permission to use La Pine's web page for advertising purposes.

This was discussed, and City Atty. Jeremy Green could see no problem with this. Councilor Daggett stated that it is standard procedure.

### b. Liquor License application for "greater privileges".

Homestead Tavern is asking for greater privileges to serve hard liquor. Councilor Jordt asked about restrictions per capita. Council requested track record and report to be given by Aug. 8 meeting if available. Also, make a policy to get that information on future applicants, if available. This item to be taken off consent agenda and placed on agenda as separate item.

City Atty. advised that the City Manager would typically handle all checks for licenses and would then present them to the council for approval or denial.

### c. Go over bills for payment.

Council had a copy of all outstanding bills.

### d. Approval of minutes for:

1. June 25, 2007 change wording in #4 to "bringing".
2. July 5, 2007
3. July 9, 2007
4. July 11, 2007
5. July 18, 2007
6. July 26, 2007

### e. Letter of support for LIGI application to re-certify industrial site.

Lee Smith explained why La Pine Industrial Group, Inc. needs re-certification in order to be on the state's website, and that the state likes to see other governmental and agency support for the certification. The council discussed the request for a letter of support, and the consensus was to do that.

**f. Letter of support for designating Oregon's Highway 97 as WWII Veterans Historical Highway.**

The council had a copy of the request. This was a statewide effort, and all agreed to support it. A request was made to create a letter to support this for signatures at the Aug. 8 meeting.

**5. Dan Serpico, P.E. requesting city's approval of speed zone change on Finley Butte Road and discussion of truck route.**

The report was given, suggesting a 35 m.p.h. speed zone change from that portion of the road that is currently 55 m.p.h. in the city limits. Dan Serpico explained how that investigation was conducted and how they came to the conclusion that they did. Mayor Martinez asked about assigning Russell Rd. to Reed Lane as a truck route, and Dan stated it is hard to require that. Also, if the council didn't agree with the speed recommended, they could go before the speed zone review panel.

This recommendation was agreed with by consensus and is to be moved to the consent agenda.

**6. Discussion of Daughters of American Revolution requesting signing of Proclamation declaring Sept. 17-23, 2007 as Constitution Week.**

This request was agreed with by consensus and is to be moved to the consent agenda.

**7. Cindy Cook of C.O. Regional Housing Authority will give annual update at Aug. 8 meeting.**

It was noted that this is an annual report, and will be given at the Aug. 8 meeting.

**8. Discussion of Ordinance 2007-5 2nd. reading. Cascade Natural Gas Franchise.**

The council had no issue with the second reading of this ordinance.

**9. Discussion of City Councilor applications. Interview with applicants.**

Applicants Linda Maggard, Terry Makinson and Kacey Hayes all stood up and gave a little background information about themselves, and what they would like to see for the future of La Pine. They were thanked and advised that the council would be appointing one of them at the Aug. 8 meeting.

**10. Further discussion with attorney of Ord. #2007-4 Business Licensing.**

City Atty. Jeremy Green went over the reasons why cities requires Business Licenses. They can track economic development, status and have control. He also went over some items needing clarification, one being definition of 'business', defining owners of buildings leasing to businesses, and also covering independent contractors. Councilor Daggett suggested clearing up wording of assessing the fee to building owners, and the discussion will be continued at the Aug. 8 meeting.

**11. Update on L.O.C. schedule of interviews with new City Manager candidates.**

Mayor Martinez explained that Councilor Jordt could not participate in the interviewing process, even though she has withdrawn from the application list, for reasons that it could still cause a conflict with prospective applicants, if the list should need to be reviewed. Mike McCauley had forwarded background information on the 2 finalists, and the councilors were asked to keep the information confidential, and to not copy it and to bring back the information to city hall to be shredded when they were done with them. More details will be discussed at the Aug. 8 meeting.

**12. Discussion on Logo contest.**

Mayor Martinez stated that he had received an email regarding the logos that have been picked, and also that an article had been on the internet that was disturbing. The consensus of the councilors was to hold off on the logo contest and give it more time. It was noted that the city still needs something for letterheads. Councilor Shields stated that she would feel better in any case having a full council to make the logo decision. It was asked to be removed from the Aug. 8 agenda.

**13. Discussion of changing Work Session days.**

The work session day has been too close to the meeting days, so it was the consensus of the council to have them held on the Thursday before the Wed. regular meetings. This is to be added to the consent agenda.

**14. Staff comments.**

Recorder Damerval asked for personal time off Sept. 21 - 28. The council asked for the request in writing for the Aug. 8 meeting.

Recorder Damerval gave an update on the C.O.C.I.B. grant that the city has received.

Mayor Martinez stated that the L.O.C. registration must be in by Sept. 6 for the conference in Bend.

City Atty. Jeremy Green asked that TRT agreements be added to Aug. 8 agenda for discussion.

**Public comments.**

George Morrison stated that Business License fees in most cities go by the businesses' Income tax returns, and that Sec. 7 #5 in the original ordinance needs clarification.

Bernie Roberts stated that Smokin' Coyote is now selling Beer and Wine and asked if it is legal for them to do so. Mayor Martinez informed him that it is being looked at.

City Atty. Jeremy Green commented on how well the work session went.

Gloria Fleming stated that complaints to the city could be handled through a mediation service. She volunteered to get a phone number for that.

**15. Adjourn.**

Motion to adjourn made by Councilor Daggett and seconded by Councilor Shields. All ayes - motion approved.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,

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City Recorder, Luana Damerval

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Mayor, Stu Martinez