

**LA PINE CITY COUNCIL WORKSESSION AGENDA**  
**Monday June 25, 2007 6:45 p.m.**

51340 Hwy. 97 La Pine, Oregon 97739.  
SOUTH COUNTY BUILDING MEETING ROOM

- 1 Call to Order & establish quorum
- 2 Discuss agreements for TRT (Ontario & Woodburn samples available on line)
  - a. Parks & Rec
  - b. Chamber of Commerce
- 3 FEMA-Update (by Councilor Jordt)
- 4 DLCD meeting dates  
County staff meeting June 29
- 5 Councilor committees appointment recommendations
- 6 LOC update - manager selection
- 7 Agenda review
- 8 Discussion of Midstate Electric franchise.
- 9 Additional items
- 10 Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice.

The work session and City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

City of La Pine Work session  
June 25, 2007

**1. Call meeting to order and establish quorum:**

Meeting was called to order by Mayor Martinez at 6:48 p.m. Mayor Martinez, Councilor Jordt, Councilor Shields and Councilor Daggett all present-quorum established. Also present were Jo Anne Sutherland and Recorder Damerval

**2. Discussion agreements for TRT:**

Jo Anne Sutherland explained that it is legal to issue money to the Park and Rec. district, but that we need an intergovernmental agreement with them. Samples of such IGA's with the cities of Woodburn and Ontario are available online. Paul Nolte had suggested to her that we have our attorney work this agreement up. We should also establish a list of types of projects they could use the money for.

Councilor Shields asked about The Chamber of Commerce concerns that the Park & Rec. District doesn't fit the year-round tourism promotion classification. The Chamber of Commerce is worried they might get into trouble. Mayor Martinez thought Paul Nolte was clear on his response. The Chamber of Commerce says the ORS states that funds have to go to organizations that promote tourism year-round. The council felt that the Park & Rec. District does promote tourism year-round. It was agreed to include in the agreement a "WHEREAS" statement to this effect, with the attorney providing the wording. The cost of the attorney will come out of the Park & Rec. District tourism funds due them. We will also write up a similar agreement for the Chamber of Commerce, with the attorney fees for that coming out of the Chamber of Commerce tourism fund.

**3. FEMA update:**

Councilor Jordt reported that we don't have much for flood plain and it is actually behind Glenwood Drive and by Rosland Park. We do need to fill out an application, create a Resolution and an Ordinance by Sept.

**4. DLCD meeting dates:**

Mark Radabaugh could be here July 3 at 1 p.m. - some councilors couldn't make that daytime meeting. Possible meeting will be attempted at 6:45 p.m. on July 5th, so all councilors could attend. Jo Anne will confirm with him on that day and time.

County Staff meeting June 29:

The meeting is scheduled for June 29, 2007 at 1:30 p.m. The County is bringing staff to go over Resolution 2007-004 (an agreement with the county to adopt their land use planning fees). Jo Anne went over items that will be asked of them. FEMA was added to that list.

**5. Councilor committee appointment recommendation:**

Councilor Jordt reported on the COACT Rail meeting she had attended. Discussion continued about who can go to the meetings, and if staff goes, does the council want to pay for their time. Councilor Jordt volunteered to go to as many as she can.

**6. LOC update:**

Jo Anne Sutherland called Mike McCauley last Friday. He requested to be on the July 11 meeting agenda to give an update on the applications for City Manager.

**7. Agenda Review:**

Budget Hearing Agenda - Council went through item by item.  
Special Meeting Agenda -Council went over how to adopt Ordinance 2007-4 (an ordinance providing for business licenses) and Resolution 2007-006 (a resolution to adopt a fee schedule).

**8. Discussion of Midstate Electric & Cascade Natural Gas franchises:**

Jo Anne went through the Cascade Natural Gas draft and made suggestions to some line items that councilors need to be aware of. GAS MAINS needs to be made a full section for clarifying the use of alleys and not the main roads. Jo Anne will ask for this to be added to the draft. Also the % line item needs to be filled in on this. Jo Anne will email changes back to Cascade Natural Gas.

Jesse stated that Midstate Electric is working on getting the draft to us by Monday. Nothing else to report until that comes in.

**9. Additional items:**

Cemetery sign: There was discussion about moving the sign to the correct street. We will ask the County staff about this at Friday's meeting.

Mayor Martinez called for a break at 8:08 p.m.

Mayor Martinez resumed the meeting at 8:16 p.m. all present.

Copy Machine: Council will need to approve assumption of the paid contract into the city's name. The contract requires \$.02 per copy. This will be on the July 11 meeting agenda.

Thank You letters to the budget committee: These letters are ready for final information, and will be on the consent agenda for July 11 meeting.

DAR letter: The DAR is requesting the Mayor sign a declaration for the 220 year celebration and would like to attend that meeting. We will put them on the Sept. agenda and send them an agenda also.

Logo contest: The Mayor requested to see the logos that are now at City Hall. They were made available and the council went through them and eliminated some of them. The rest will be copied for the Wed. meeting and decision will be made at the July 11 meeting.

La Pine Bowling Center: Councilor Jordt reported she had met with Josh, the manager. She suggested to him that he draw up a proposal on how enforcement can be handled. Discussion continued and council noted it is the Bowling Center's responsibility to request in writing to be on an agenda when they are ready.

Ordinance 2007-4: Jo Anne Sutherland noted that "Temporary Businesses" was added to the definitions for clarity.

Other items of discussion: Councilor Shields reported that Lou Gillette dropped off a letter at her home regarding a request to the Water District for a variance on water. It was not addressed to the city council, and was not acknowledged. A letter to Mr. Gillette will be composed explaining why it was not acknowledged.

Councilor Shields also suggested that the contacting of Mark Radabaugh should be done by staff, as Jo Anne should be relieved of clerical duties, now that we do have paid staff to do that. Recorder Damerval will do that tomorrow morning. Also, the council needs to decide what clerical staff should be handling. The council wanted to schedule discussion of that for the July 9 workshop.

**10. Meeting adjourned:** at 8:56 p.m.

Respectfully submitted

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City Recorder

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Mayor of La Pine