

# SPECIAL COUNCIL MEETING AGENDA

City of La Pine

WED. MARCH 28, 2007 6:30 p.m.

La Pine City Hall

16405 First Street La Pine, Oregon 97739.

JOHN C. JOHNSON BUILDING

## I. CITY COUNCIL MEETING

A. Call to Order

B. Flag Salute

C. Roll Call

D. Items to discuss will be as follows:

1. Approval of a loan of the Strategic Reserve Fund from the State of Oregon, Authorizing the Mayor to sign the loan agreement.
2. Hiring of a consultant for the City of La Pine.

E. Council Comments

F. Public Comments from Citizens at the Meeting

G. Scheduling of Next Meeting

H. Good of the Order

### Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above referenced meetings. This notice does not limit the ability of the City Council to consider or discuss additional subjects. Meetings are subject to cancellation without notice.

The work session and City Council meetings are open to the public and interested citizens are invited to attend. The meetings are public meetings not a community forum; audience participation is at the discretion of the Council. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Luana Damerval at (541) 536-1432.

**La Pine Special Council Meeting Minutes**  
**Wednesday March 28, 2007**

**I. La Pine City Council Special Meeting**

**A. Call to order 6:46 P.M.**

**Mayor Martinez** stated the meeting was called under ORS 192.640 that allows a non regular scheduled meeting

**B. Pledge of Allegiance** led by Councilor Daggett

**C. Roll Call:** Councilor Thomas, Councilor Daggett, Mayor Martinez, Councilor Shields, Recorder Fleming All present Guest: Jo Anne Sutherland

**D. Items for discussion**

**1.** Approval of a loan from the Strategic Reserve Fund from the State of Oregon – Mayor Martinez stated the \$50,000 loan requires the signatures of the mayor and the city attorney. He then asked for any discussion and if none the authorization to proceed. Councilor Damerval moved to allow Mayor Martinez to sign the loan agreement. Councilor Daggett 2<sup>nd</sup>. Ayes unanimous.

**2.** Hiring a consultant for the City of La Pine – Mayor Martinez introduced Jo Anne Sutherland as a potential consultant to act as City Manager on a temporary basis. He stated she has been highly recommended by mayors and other city administrators throughout the area. After he and Councilor Damerval conducted an interview with her they were very impressed by her abilities and knowledge.. They both agreed to strongly recommend the city hire her on a part time basis. The attorneys have reviewed the contract and given their approval. The attorneys did note that nothing was included for mileage reimbursement and suggested that be discussed for inclusion. Mayor Martinez then asked Jo Anne to speak to other members of the council. Jo Anne presented a little personal background and stated she did not wish to have the title – City Manager- but would like to help the city as a part time consultant. Her areas of expertise would be budget, a city charter, resolutions, ordinances and a job description for the permanent position of City Manager. She requested an addendum

to the contract to reimburse her for mileage. Discussion followed and it was agreed that the contract would be revised to add the mileage reimbursement at the current government rate. Councilor Daggett brought up funding. Councilor Damerval responded that the position was put in the application for the C.O.C.I.B grant from Deschutes County and that would cover the cost for a period of time. Mayor Martinez said the loan from the state could also be used if necessary. Councilor Shields said she was very impressed after meeting and talking to Jo Anne. Councilors Daggett and Thomas also expressed confidence after hearing what Jo Anne had to say. Councilor Damerval moved to hire Jo Anne Sutherland as a consultant and to add the mileage at the government rate. Councilor Thomas 2<sup>nd</sup>. Ayes unanimous.

**E. Council comments** – none

**F. Public Comments** – none

**G. Next meeting will be the regular scheduled meeting April 11, 2007**

**H. Good of the Order** – Mayor Martinez said he and Councilor Damerval would be attend a ceremony at the State Capital the next day and asked the other councilors to sign a thank you card they would be taking with them. He also said State Representatives Gene Whisnant and Ben Westlund were introducing a resolution to the Oregon Legislators to recognize La Pine as a new city. He asked the councilors to make every effort to attend a ceremony in Salem once the resolution passes.

Some general discussion followed concerning the semantics of funding and expenditures – Informational only

**Jo Anne Sutherland** congratulated the council on the fine job they are doing and thanked them for volunteering for such a big job as public servants. **Mayor Martinez** asked permission to notify the media that she would be working for the city as a consultant. It was agreed that the information would be put on the website also

**Meeting adjourned 7:15 P.M**