

COUNCIL MEETING AGENDA

City of La Pine

January 16, 2007

6:30 p.m.

South Deschutes County Services Building - Courtroom

Located at 51430 S Hwy 97, La Pine, Oregon 97739.

Open Meeting

Flag Salute

Roll Call

1. **Approve Minutes:** Of January 12th 2007 Meeting
2. **Approve Bills:**
3. **Unfinished Business:**

- A. Approve Minutes of January 2nd 2007 Meeting
- B. Update on Bank Account
- C. Update on Insurance
- D. Agreement with La Pine Park & Recreation District
- E. Update on Franchise's
- F. Update on TRT
- G. Office Update

4. New Business:

- A. Resolution 2007-002 Ratifying the Actions of Deschutes County Relating to Certain Land Use and Permit Applications and Code Enforcement that Occurred on and after the effective Date of Incorporation of the city of La Pine and Delegating to Deschutes County the Authority to Continue Processing Cases and Declaring an Emergency
- B. City Web Site

5. Committee Reports:
6. Correspondence:
7. Special Meetings or Workshops:
8. Open Forum for Public Input:
9. Executive Session Pursuant to:
10. Good of the Order:
11. Next Meeting Scheduled for:
12. Adjourn Council Meeting:

The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting by calling 536-9771

Minutes of La Pine City Council January 16, 2007

Meeting called to order 6:30 pm

Flag salute led by Councilor Shields

Roll call: Mayor Stu Martinez, Councilors Ann Thomas, Jesse Daggett, Luana Damerval, Kitty Shields all present Recorder Gloria Fleming

Minutes: Councilor Thomas presented a copy of the January 2, 2007 minutes to other councilors using the City of Madras format. Mayor Martinez stated he and the other councilors would not have time to examine them and that it was important they get the minutes approved. He wanted to know if there was any problem with the content, or just the format. He suggested they proceed unless there were any strong objections. Councilor Damerval moved to approve the January 12th minutes in their new format as presented by the recorder. Councilor Shields 2nd. Aye votes unanimous minutes were approved.

No bills were submitted for approval

New Business

A. Resolution 2007-002.

Mayor Martinez asked that the agenda be amended to place new business first. He wished to accommodate Tom Anderson, Director of the Deschutes County Community Development Department, so he could make a presentation to the council before he went to another meeting. Mr. Anderson offered his congratulations to the new city and then submitted Resolution – City of La Pine 2007 - 002 for consideration and adoption. He went into great detail but basically the county wanted to make the council aware they were processing land use, building and septic permits they had received prior to incorporation. He then went over land use applications, permit applications and code enforcement proceedings that had been processed after the La Pine incorporation. He emphasized the county was continuing to enforce the Deschutes County codes as per the city council resolution 2007-001. The new resolution would ratify the decisions and actions taken by the county on the cities behalf. He also indicated the county would continue to keep the fees until new IGAs (interagency agreements) were agreed upon. He stated that the city of La Pine has jurisdiction for planning now and the county will be seeking approval from the city on new applications. If applications are denied, the first appeal would be to the city council. He also stated the city needs to come up with a plan to deal with solid waste. Councilor Shields asked for clarification on new land use permits. Councilor Damerval asked if they will get updates and was told the county is working on the new the IGAs. Mayor Martinez asked if the fees collected would pay for everything – no hidden costs? Mr. Anderson replied, “Yes.” Councilor Thomas asked about land use in the future. She was told it will be in the new IGAs.

Mayor Martinez stated he had spoken with attorney Nolte and he had recommended the council sign. Mayor Martinez asked for public comment. None

Councilor Damerval moved to agree to resolution City of La Pine 2007-002 Councilor Thomas 2nd. Aye votes unanimous Resolution ratified

B. Mayor Martinez stated he had received a proposal for a city website from the Chamber of Commerce but it was too late to be considered. Councilor Shields recommended that the sewer district's offer to use their website be utilized. Reasons were that it will be part of the city eventually and their webmaster is willing to set up a city site that will work for all.

Councilor Damerval moved to accept the offer from the sewer district to use their website. Councilor Shields 2nd Aye votes unanimous motion passed

Unfinished Business

A. Approval of Minutes for January 2nd meeting was postponed until next meeting. **Councilor Thomas** had submitted a copy of the Jan 2nd minutes written in a new format to the council immediately before the meeting. **Mayor Martinez** said they would not have time to review before he started the meeting

B. Bank Accounts

Councilor Shields stated she would need copies of the minutes, and names and titles of designated signers to open a bank account. After discussion it was agreed that all council members would be listed on the account as designated signers. It was decided 2 signatures will be required on checks. **Mayor Martinez** asked **Councilor Shields** if she would be willing to continue to act on the council's behalf to set up the bank account. She agreed to do so. **Councilor Damerval** moved that **Councilor Kitty Shields** be given the authority to continue to work with the bank on the council's behalf. **Councilor Daggett 2nd** **Aye votes unanimous.**

C. Insurance

Councilor Shields stated the council must join the League of Oregon Cities in order to join City County Insurances Services and be eligible for their insurance coverage. She is working with Mike Wendel (Mayor of Prineville) to prepare resolutions to join League of Oregon Cities and to join City Insurances Services. Hopefully, they will be ready for next week's meeting. Once the resolutions are approved letters of intent must be prepared and submitted.

D. La Pine Parks and Recreation Dept. presented a lease agreement to the council for signatures. The office space is approx. 600 square feet and city would pay approx. 44% of the utilities. The lease is for 6 months.

E. Franchise

Mayor Martinez reported Attorney Nolte did not have the information on the franchises yet.

F. Transient Room Tax

Councilor Daggett stated the council needs to make an ordinance to collect the transient room taxes. He has the form to be filled out once that was done. Discussion ensued about when they could put the ordinance in effect and how soon to begin collecting the taxes. It was agreed the council would create City of La Pine Ordinance 2007-1 authorizing the city to adopt and impose a transient room tax. **Councilor Shields** moved to adopt **City of La Pine Ordinance 2007-1, that it be effective immediately and that collection of taxes begin February 1st, 2007.** **Luana Damerval 2nd**

Aye votes unanimous City of La Pine Ordinance 2007-1 passed
Councilor Daggett volunteered to administrate. **Councilor Damerval** volunteered to assist. **BarbeAnn Nelson Dodson** offered to lend her expertise also.

G. Office

Councilor Damerval stated she needed two more signatures and copies of the minutes to complete the post office paperwork. She also stated a phone line and number should be available Friday afternoon. She then relayed that she had received a letter from Sisters stating they had voted to approve the furniture donation to the City of La Pine at their council meeting. Mayor Martinez said he would coordinate the move with the City of Sisters and the La Pine Parks and Rec. Dept. Several people volunteered to help.

5. Committee Reports - No new reports

Mayor Martinez stated he had received pictures from Stein Hauge, of Chemult. They were taken at the swearing in ceremony. It was suggested that they be framed and put in the new city office.

Councilor Damerval told the council she had received a request from the Newberry Eagle to prepare monthly articles reporting the activities of the council. Kim Feer, Editor, stated it could be summaries of minutes or detailed articles. The council agreed it would be a good idea. Councilor Shields volunteered to take on the task.

7. Special Meeting or Workshops - None

8. Open Forum for Public Input

John Taylor asked the council to endorse a letter from the La Pine traffic advisory group. It contained proposals to the county concerning placement and priority of traffic signals. Mayor Martinez stated the council would read the letter but it could not be acted upon at this meeting. Mr. Taylor said his group would be meeting next Thursday and encouraged people to attend.

Bernie Roberts stated he is also on that group and requested a copy of the Tri County Traffic Meeting information, since he will be representing the council at those meetings. For the council's information he also stated a study showed 4,600 vehicles use Burgess Rd. each day

BarbeAnn asked for clarification on the council's position on the biomass endeavor. Mayor Martinez replied the council still needs time to gather information and could possibly schedule for vote next week.

Diane Shirk expressed concerns that the biomass group had the idea the council is not supportive.

Councilor Daggett expressed the concern that once the council gives the county the okay they would be giving up some authority that would be lost forever. He wanted to make sure he had all the facts before he made a decision.

Rose Alsbury encouraged the council to make the decision since many residents had voted in favor of the biomass at town hall meetings.

John Taylor disagreed with Councilor Daggett, saying that biomass only wants the option to proceed. He felt the council would still have a say in the matter.

Bob Cox suggested the council consider setting up ordinances that would address the objectionable aspects of the proposal. He cited regulating noise decibels as an example.

BarbeAnn stated that she had the understanding that city ordinances could not supersede the county.

9: Executive session - None

10. Good of The Order – No reports

Next meeting is scheduled for: Tuesday January 23,2007 6:30 pm So. County Bldg.

Meeting adjourned: 8:04 pm