

NOTICE OF PUBLIC MEETING

COUNCIL MEETING AGENDA

City of La Pine

January 12, 2007

7:00 p.m.

South Deschutes County Services Building - Courtroom

Located at 51430 S Hwy 97, La Pine, Oregon 97739.

Open Meeting

Flag Salute

Roll Call

1. Approve Minutes:
2. Approve Bills:
3. Unfinished Business:

- A. Biomass - Public Input
- B. Report on COCIB Grant Application
- C. Authorization to obtain post office box.
- D. Selection of bank and authorization to approve the necessary bank account forms to enable opening city bank account.
- E. Designation and approval of office location for city.
- F. Office supplies.
- G. Insurance report.
- H. RFP for attorneys.
- I. TRT issue.
- J. Census issue.
- K. Transportation Committee.

4. New Business:

- A. Business License fees.
- B. City Manager.
- C. Water & Sewer Update

5. Committee Reports:

Budget Committee Report.

6. Correspondence:

Celebration announcement.

7. Special Meetings or Workshops:

8. Open Forum for Public Input:

9. Executive Session Pursuant to:

10. Good of the Order:

11. Next Meeting Scheduled for:

12. Adjourn Council Meeting:

The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or for other accommodations for persons with

Minutes of La Pine City Council meeting January 12th, 2007

Meeting called to order 7:00 PM - by **Mayor Stu Martinez**

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Members present: **Mayor Stu Martinez, Mayor Pro Tem Kitty Shields**
Councilors -Ann Thomas, Jesse Daggett, Luana Damerval Recorder Gloria Fleming

Guests: Mayor of Prineville – Mike Wendel & spouse

Minutes: Councilor Ann Thomas expressed a concern about the way the minutes from January 2nd were formatted. **Councilor Kitty Shields** stated that she did not have a problem with the format as submitted. **Recorder Gloria Fleming** stated that she had requested input twice before the meeting and had received no complaints, but would be happy to work with Ann to change them if that was what the Council wanted. **Councilor Ann Thomas** moved that approval of minutes be tabled until the next meeting.

Councilor Jesse Daggett 2nd Ayes 3 (Daggett, Martinez, Thomas) Nos 2 (Shields, Damerval) motion passed

Mayor Stu Martinez introduced **Mike Wendel ,Mayor of Prineville**. Mayor Wendel welcomed the City of La Pine and offered any assistance we needed from Prineville's staff. He also presented Mayor Martinez with a notebook containing a copy of City of Prineville Code of Ordinances. Mayor Wendel is on the Board of Directors of the League of Oregon Cities. He encouraged La Pine to join and explained some of the benefits. He will ask the board to waive our fees for the first year at their next meeting. He also encouraged the council to "keep track of everything, take lots of pictures and above all, have fun."

Unfinished Business:

A. Biomass-

Mayor Martinez asked for public input –

Art Uecker - Power going to California but how will it change the look and feel of La Pine?

BarbeAnn Nelson-Dodson Suggested people need to go to biomass meetings and that it was a waste of time for council to hear comments in this setting.

Mayor Martinez told the audience that the county commissioners are waiting to hear the council's opinion. The sale of the land is being held up until a decision is made.

Rose Alsbury - County is only asking city to give permission to Silvan to buy the property. Feels we will never know if right for La Pine unless we give them a chance to pursue.

John Taylor - Proposed that the city ask for a projected site plan for all to see.

Ted Scholer – Stated Silvan Power has been in the process for 15 month and has had 2 public meetings

Attendees were very supportive.

Councilor Ann Thomas asked if the council was only giving permission to study the feasibility.

Silvan Company Rep. answered not exactly. He went on to say they have spent thousands of dollars finding the right place for a plant. They also have a power contract and have posted a bond. They will still need to go through a permit process (approx. 25 meetings) They have basically put money up and have gambled on being able to get the permits.

A yes vote would allow Silvan to go forward.

Bernie Roberts - asked if the process could be stopped once started. The answer was, "yes at any time with cause."

Councilor Damerval made a presentation based on her independent research . She expressed several concerns including, noise, traffic, noxious weeds, contaminants in discharge and dust. She expressed that at this time she does not feel La Pine is the right place for a biomass plant.

Councilor Shields asked if Silvan has a reclamation plan. They said they do not presently have one but are working on it.

Bob Cox suggested the council table until a later date.

John Taylor - asked if the council felt they had enough information to pursue.

Silvan Company stated they have an environmentalist working with them to address any potential problems, that their site plan proposal addresses many concerns about noise, dust, fire hazards, tower height and location of transmission lines. The area would also be eligible for Native Restoration funds that could be \$300,000 a year.

Art Uecker - asked if the biomass plant would reduce controlled burns. The answer was “yes.”

Councilor Thomas moved that the council vote to give the county permission to allow the biomass project to proceed with exploration. **No second motion died for lack of a second**

B. COCIB Grant

Councilor Damerval reported that she was still waiting for some information so had nothing new to report

C. Post Office box

Councilor Thomas moved that **Councilor Damerval be given authorization** to obtain the larger post

office box for the city correspondence.. **Councilor Shields 2nd Aye votes unanimous motion passed**

D. Councilor Shields reported she received 2 bank proposals and had given copies to the other members of the council to read. Based on those proposals, she recommended that Community First Bank be the La Pine City bank of record. She thanked all the banks for being so prompt and efficient with their proposals. She then stated that the city council would continue to look at all the banks and what they had to offer in the future.

Mayor Martinez commented that he thought it would be a good idea to review all council policies periodically.

Councilor Damerval moved to accept the recommendation and **Councilor Thomas 2nd All votes unanimous motion passed.**

E. City Office site

Councilor Daggett asked **Councilor Shields** to describe what LCAT had offered in an email – it is office space with a desk, filing cabinet, internet and phone access free of charge. The city would probably want to install a separate line.

He then asked a **Parks and Recreation Chairperson Diane Shirk** to describe their available space. It consists of newly renovated office and meeting room at the John C. Johnson building. The city would have to pay their own utilities but space would be free for six months – then rent would then be negotiated. If accepted, this must be approved at their board meeting next week.

Councilor Shields suggested that all councilors look at the spaces – most replied they had already done so.

Councilor Thomas moved to accept the offer from the Parks and Recreation for 6 months.

Councilor Shields 2nd Aye votes unanimous motion passed.

Mayor Martinez asked that something be put in writing for council records and in kind donations.

F. Councilor Damerval volunteered to set up the office. **Councilor Thomas** made a motion to authorize Councilor Damerval to contact the phone company and obtain a line

Councilor Thomas added that she had contact with the Water & Sewer districts and they wished to comment. **BarbeAnn** spoke on behalf of both stating they had agreed to give \$200 each for a total of \$400 to get started. They will also be donating some equipment and will work with city to help them get what they need.

G. Councilor Shields received 2 good proposals from local insurance agents and copies had been given to other councilors for their review. Based on the proposals she recommended Rex Lesueur of Bancorp Insurance. **Councilor Damerval** moved that the city go with Bancorp. **Councilor Shields 2nd Ayes 4**

(Damerval, Shields, Daggett, Martinez) Nos Thomas motion passed

H. Mayor Martinez stated the RFPs had been sent out and read a list of the names of attorneys. **Councilor Shields** inquired about an additional name and Mayor Martinez stated he would make sure a letter was sent. He further stated that they are due back to the council by Feb 1st. **Councilor Damerval** requested that a meeting date be set up right after that date so they could review.

I. Councilor Daggett addressed the need for an emergency ordinance so the city can begin to accept the transient room tax. It was stated that the attorney **Paul Nolte** has written a draft emergency ordinance using the Deschutes County format.

Mayor Wendel said his financial staff might be able to answer questions and assist with format.

Mayor Martinez noted that since this item was not on the agenda as an emergency item no action could be taken at this meeting. The council must have more guidance and clarification from the attorney before proceeding. **Consensus of Council is to table until the next meeting.**

J. Based on his research **Councilor Daggett** recommended the city do the required census. It will cost \$500-\$1000 and will require Portland State Univ. to provide guidance. The city will need 12 -20 volunteers. One person will oversee. **Councilor Damerval** moved to go ahead with volunteers and to contact PSU to set up a contract with them to oversee. **Councilor Thomas 2nd Ayes unanimous motion passed**

K. Central Oregon Commission on Transportation asked for a representative from La Pine to attend their meetings. **Bernie Roberts** volunteered last meeting – **The council consensus was that he be the representative from La Pine.**

New Business:

A. Councilor Daggett volunteered to research Business License fees and report at a later meeting

B. Councilor Shields spoke about need for a city manager. Discussion followed about need and cost. **Mayor Wendel** stressed that it was a critical position to Prineville operations and that lots of people would apply. **Councilor Damerval** stated a grant is available but would require a 2 to 1 match. She agreed to do more research and report back to council.

C. Councilor Shields volunteered to maintain contact and work with the water & sewer districts during the transition process. **BarbeAnn** stated the districts attorneys are working on the changes concerning boundaries and other issues involved in the transition. Also, the districts jointly agreed to bear the full costs of title transfers. What would have been the cities share of those costs will go toward the matching funds requirement for the COCIB grant.

Councilor Shields brought up the email the council had received from the sewer district offering the use of their website and services. **Councilor Daggett** said that he had received a quote and proposal from **Little D Technology** and presented copies to the council. Discussion followed, but since the council did not have all the information until just before the meeting **Councilor Daggett** suggested that a decision be tabled until the next meeting. **There was a consensus among the council to do so.**

Mayor Wendel stated that the Prineville Council has a deadline of 4 or 5 days before

Committee Reports

A. Budget- Jayne Benner stated she is still gathering information-so far she has expenses but no income. She will be attending a workshop on budgets the end of January in Bend.

Correspondence

A. Celebration – Rose Alsbury announced the Community-wide City Celebration would be on Saturday, February 3rd from 1-5 PM The theme will be “Sweetheart of a City” and will be held at the new Senior Center. There will be fun, food, prizes and entertainment to be determined. She asked that businesses and volunteers contact her at the chamber office for more info.

Special Meetings and Workshops

Mayor Martinez stated the council needed to set up a regular schedule. After discussion it was agreed that the council will have regular meeting on the second Tuesday of every month at 6:30. Location to be determined .

It was further agreed that a meeting will be held next Tuesday Jan. 16th at 6:30 at the So. County Bldg.

Councilor Dameraval asked that Feb. 6th be set up as a special workshop meeting to review and rate the RSP responses received from Attorney applicants.

Councilor Thomas reminded the rest of the council of her recommendation they join the Central Oregon Cities Organization. **Mayor Wendel** encouraged that also, stating they would be a valuable resource.

Public Input

John Taylor thinks the city needs a full time city manager. He also said League of Oregon Cities could make a loan available.

Mayor Wendel stated he would bring that up at the next League of Oregon Cities board meeting.

No executive session

Good of the Order **Mayor Martinez** stated he had received phone calls from **Redmond** offering up to 10 computers, surplus vehicles and equipment , **Bend** offering to help in any way they can and **COCO** asking for a list of needs so they can help. **COCO** also agreed to waive fees to join their organization. **Mayor Wendel** stated Bend will be hosting the League of Oregon Cities annual conference and encouraged La Pine to join ASAP to enjoy the benefits.

Next meeting scheduled for January 16th at 6:30 PM at So. County Bldg.

Meeting adjourned 9:45 PM

